## Windows Explorer's File Detail View

To choose the details that you wish to see in Explorer's file details when you use VIEW-Details.

- 1. Rightclick Start and click Explore. (if using Win 7 click Open Windows Explore)
- 2. On the right side of the screen is a listing of files. Rightclick in the title bar of any column to bring up the Options list.
- 3. Click MORE at the bottom of the list to see even more options.
- 4. Add a detail by clicking the option you want. Remove a detail by clicking an option that has a check by it.

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