

Remove the underline from an Excel hyperlink when printing

When you print a worksheet containing cells designated as hyperlinks (such as www.elementjournals.com), the entries in those cells appear underlined on the printout. This may not be the result you want. You can easily change the format of such a cell. First, select the cell with the hyperlink by using your arrow keys rather than your mouse so that you don't activate the hyperlink. Then simply press [Ctrl+U] to remove the underline. You can change the color of the hyperlink too if you want by using the Font Color dropdown list on the Formatting toolbar. However, it might be best to leave the hyperlink in color, so that you can have some way to find it easily. If you plan to make several formatting changes such removing the underline, changing the font and color of the text, right-click on the cell with the hyperlink and choose Format Cells. Then use the Format Cells dialog box to make your changes.

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