

## Quicken Backup to Flashdrive

After reconciling your bank statement, you should backup your Quicken data. I prefer Flashdrives to CDs.

1. With Quicken open on the screen, press File and Backup.
2. A screen will pop up allowing you to make a choice as to where you wish to backup the Quicken data. There will be a path in the top box of the Backup indicating the file that contains the Quicken default backup file folder. In my case it says, C:\Documents and Settings\Owner\My Documents\Quicken\QDATA1.QDF  
Note: I do not store my backup on **my** hard drive C:\. What if the computer gets stolen? ONLY the Quicken Program is on my hard drive. Data is saved and backed up on Removable Flash drives which are removed from the computer once the data is copied to them.
3. Plug in a Flashdrive that you've labeled Quicken. Rightclick start and click Explore. Scroll down the left column to the Removal Flashdrive (disk). Click it once and then click File...New...Folder. Name the folder the Month, example: January 2011. You will save all backups for this month into this same folder. Each month create another folder under Flashdrive. Or you could create all 12 monthly folders now.
4. In Quicken Backup click browse and locate the letter that is the Removable Flash drive. Click the plus beside it so you can see the subfolders. Doubleclick the subfolder month to which you wish to save this backup. The path of that folder will now be shown in the Quicken backup box destination.  
Example: F:\Quicken\January\
5. Click Ok and a backup of your Quicken will be copied into the Flashdrive Month you selected.
6. Click the Safely Remove Hardware icon In the SysTray and select the Flashdrive letter. Now you may unplug it. Store them in a safe place. You may even take one to another location.

NOTE: I keep 2 flashdrives and make 2 backup copies of my Quicken backup data.

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