# **OpenOffice.org 3 - Product Description**

Compatible with other major office suites, OpenOffice.org is free to download, use, and distribute. Download it now, and get:

<u>Writer</u> – a word processor you can use for anything from writing a quick letter to producing an entire book.

<u>Calc</u> – a powerful spreadsheet with all the tools you need to calculate, analyse, and present your data in numerical reports or sizzling graphics.

<u>Impress</u> – the fastest, most powerful way to create effective multimedia presentations.

<u>Draw</u> – lets you produce everything from simple diagrams to dynamic 3D illustrations.

<u>Base</u> – lets you manipulate databases seamlessly. Create and modify tables, forms, queries, and reports, all from within OpenOffice.org

<u>Math</u> – lets you create mathematical equations with a graphic user interface or by directly typing your formulas into the equation editor.

## Why OpenOffice.org?

OpenOffice.org is synonymous with quality

- the <u>roots of OpenOffice.org</u> go back twenty years, creating a mature and powerful product
- hundreds of thousands of users participated in the beta testing of version 2
- independent reviewers around the world have recommended the product
- with a fully open development process, OpenOffice.org has nothing to hide the product stands or falls on its reputation

#### OpenOffice.org is easy to use

- the software looks and feels familiar and is instantly usable by anyone who has used a competitive product
- it's easy to change to OpenOffice.org the software reads all major competitors' files
- few <u>language barriers</u> if it's not yet available in your language, the chances are it will be soon
- OpenOffice.org is supported by a global community of friendly volunteers, only too happy to provide assistance to newcomers and advanced users alike

### OpenOffice.org is **free software**

- you may download OpenOffice.org completely free of any licence fees
- install it on as many PCs as you like

- use it for any purpose private, educational, government and public administration, commercial...
- pass on copies free of charge to family, friends, students, employees, etc.

OpenOffice.org is **standards compliant** - certified by <u>OSI</u> as open-standard compliant, and the first software package in the world to use <u>OASIS</u> <u>OpenDocument Format</u> (ISO 26300) as its native file format.

Find out more or try it today!

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