MSWORD DICTIONARY

IF you have added words to the default dictionary in MSWORD and now wish to remove one of them, try this:

1. Click Tools...Spelling and Grammar
2. Click Custom Dictionary. The name of the Dictionary being used as default will be listed.
3. Click Modify. The name added to that dictionary will be listed.
4. Click to select the word you wish to remove and select Delete

Revised 6/6/2009 JMM