

ACCESS CELL SELECTION

It's easy to select a cell in data sheet view--simply click it. However, doing so doesn't select the entire entry or even the entire cell. It selects a portion of the entry, depending on where you click. Access selects the entry up to the cursor.

Pressing F8 extends the selection to the end of the current word. In other words, pressing F8 continues to extend the selection—by components--until you've selected the entire cell. For instance, if you click between the P and the I in the entry Apple Pie, Access selects "ie". Pressing F8 extends that selection to include the entire word, "Pie". A second press selects "Apple Pie" and a third press selects the entire cell.

Revised 6/13/2009 JMM