

## **Delete Shortcut Icons**

Icons on the desktop may be deleted by RIGHTclicking on that icon and selecting DELETE. Keep in mind that if this icon has a white arrow it is only a shortcut to this program and in deleting you only remove this shortcut. However, if it does not have a white arrow and you delete it, you have just deleted the entire Program.

## **Resize Icons**

Do you squint to see your icons? Does the thought of looking at an endless row of tiny little pictures leave you longing for an electric typewriter? Get relief and change the size of those Windows icons like this: In any Explorer or My Computer window you want to modify, choose View >> Large Icons.

### Resize Desktop Icons

Rightclick on the desktop.

Click Properties

Click Settings

Move the slider one notch lower.

Click Apply and Ok and see if you prefer the size you get. If not, you can change it back.

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