

Add Icon to the Taskbar

1. Rightclick the taskbar and if there's a check by Lock the taskbar, click it to remove the check.
2. Click the icon you wish to add to the taskbar and while holding down the mouse button, drag the icon down onto the Launch area (next to START) of the taskbar. Let go the mouse button and the icon should stay there. IF you don't see the icon, click the >> in the Launch area to get a drop down list of other icons that are there but cannot be displayed because there is not enough room on the taskbar to display them.
3. Rightclick the taskbar again and this time click to put a check beside Lock Taskbar.

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