

Defrag Batch File

Create a .bat file to run defrag on scheduled tasks

1. Right click desktop and select NEW...Text Document
2. Doubleclick the Text Document to open it.
3. Type onto the document page defrag -f c:\
4. Click File and SAVE AS. In the File of Type click down arrow and select All Files.
5. Give the batch file a name such as defrag.bat
6. Select a folder in which to store the defrag.bat file. I selected the Desktop.
7. Click Start...control panel...scheduled tasks.
8. Click Add new Task. Click Next and Browse. Locate the defrag.bat file on the desktop and doubleclick it.
9. Click Next and set the time and date you want it to run.
10. Click Next and enter owner's password
11. Click Finish. You should now see the defrag.bat listed in the list of scheduled tasks.
12. Check its status after the scheduled date and time have passed to see if it ran.

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