

XP Security Password

In addition to having a firewall running, anti-virus program and anti-spyware programs, it is highly recommended that your user account on XP use a password. Especially the user account which is also the administrator account.

1. Click START....CONTROL PANEL....USER ACCOUNTS icon.
2. Click the your User Account /Administrator Account
3. Select Create Password. The password you create should be a minimum of 8 letters and non-letter digits. Example M*45%JS&. That is, it should be something not easily guessed.
And you must also assign a “hint” to prevent you from forgetting the password. This password should be recorded someplace outside of your computer where it will not be “misplaced” because if lost, even the administrator will not be able to find it.
4. If you keep financial data in your computer, it may also be advisable to make your files Private, so that no one can see any of the files in your user account without the password.

NOTE: YOU MUST NOT, REPEAT, NOT, ASSIGN A USER ACCOUNT PASSWORD IF YOU HAVE NO WAY OF ASSURING THAT YOU CAN BE ABLE TO LOCATE THAT PASSWORD, SHOULD YOU FORGET IT.

Remove Password

If you should decide that putting in that password each time you open your computer is a pain in the neck and not worth the effort, you may remove it.

1. Again, open the Control Panel as in step #1 above. Click User Accounts icon.
2. Select your User Account/Administrator Account
3. Choose “Remove My Password” from the list of choices under “What do you want to change about your account”.
4. It will ask that you enter your current password, if you don't remember it, click **Show my password hint** which should remind you of what your password was.
5. Now, you can restart your computer and you'll be able to log in without entering a password....but so will anyone else who sits down at your computer, but that's your choice.

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