

## **Windows 8 PC Settings**

**1. Click in the top right corner or the bottom right corner of the START screen to bring up the CHARMS bar. You can also bring up CHARMS bar by pressing the Windows Key + the I key.**

**2. Click Settings and select Change PC Settings.**

**3. There are 13 options which can be selected to change present settings.**

**Personalize - allows a change of pictures or update apps using Lock Screen.**

**Users - Allows a change of password, or authorize another person to use your computer.**

**Notifications - Allows you to select which programs, if any you allow to post bits of info.**

**Search - ignore this setting unless you prefer windows to NOT index programs and content.**

**Share - Used by folks who like to share app content or mail.**

**General - Refresh, remove everything, Advanced Startup, turn off spell checker or ignore DST.**

**Privacy - Allows you to prevent apps from knowing your location and sharing your name and pic.**

**Devices - A list of all the computers devices including those plugged into USB ports.**

**Ease of Access - Settings for vision or hearing impaired.**

**Sync Your Settings - If you have a microsoft account this allows syncing with any Win 8 computer.**

**Homegroup - Allows you to share files with other Computers in your Homegroup.**

**Windows Update - Allows you to check for Windows Updates.**

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