Window Open Pages or Programs Lost

Sometimes you may be working with many Window screens (pages) open at a time. It is easy to find the lost window if you are working with the screens minimized. That is, there will be a single square between the (-) and the (x) at the right top corner of the pages. Minimized screens may be moved up, down or sideways by clicking on the title bar of that page (the blue bar at the time), and holding down the mouse button drag left, right, up or down.

A good feature added to Win 7 is that if you have a doublesquare(maximised) in that top right corner, and you click on the title bar, it automatically changes to a single square (minimized) allowing you to move it up, down or sideways so that you can see the open pages behind the top page.

Click on any bit of a page behind and it immediately comes up front which allows you to work on many windows pages at a time without closing any of them.

If you have more than one program open, you may click on the title of the program shown on the bottom taskbar to bring it up in front of what you were working on. You may return to other open programs by clicking their titles shown on the taskbar.

Rightclick on the program title bar and select Close Window to close the program.

Click the red X at the top of any page to close that page.

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