









## Wrapping Text around a Graphic in Word 2007

When you first insert a picture into a document, Word 2007 places it in line with the text. Sometimes, you want the text to wrap around the picture. When you need to change the text wrapping style, select the picture, click the Text Wrapping button in the Arrange group on the Format tab, and choose an option from the menu.

The Text Wrapping button gives you several options.

<p><b>In Line with Text</b> is the default wrapping option in Word 2007 and it's the one you're least likely to use. It places the picture in line with the text. The height of the</p>  <p>line on which the picture appears is adjusted to match the height of the picture.</p>	<p><b>Square Wrapping</b> wraps the text squarely around the picture.</p> 
<p><b>Tight Wrapping</b> causes Word 2007 to figure out where the actual edges of the image are and snuggles the text up as close as possible.</p> 	<p><b>Behind Text</b> in Word 2007 enables the text to spill right over the top of the picture, as if it weren't even there. The picture appears behind the text.</p> 
<p><b>In Front of Text</b> option places the picture on top of the text. The picture might obscure some of the text.</p> 	<p><b>Wrap Top &amp; Bottom</b> option places text above and below the image, but doesn't allow any text to appear beside the picture.</p> 
<p><b>Through Wrapping</b> is like the tight option but it results in an even tighter fit. If Word finds any blank spaces within the picture, it fills the space with text.</p> 	<p><b>Edit Wrap Points</b> lets you design your own wrapping shape around the picture by dragging the little handles on a wrapping outline.</p> 

When you choose Tight wrapping (or any other type of wrapping besides In Line with Text), the image becomes a free-floating object and is no longer tied to a specific position within the text. You can drag the picture anywhere you want. You can even put it right in the middle of a paragraph, and Word wraps the text around both sides.