Windows Quick Shutdown

Press the [Alt][F4] keyboard combination.
Whichever application is active will close. If there are no
programs open and your desktop is active, then the Shut Down
Windows dialog box will appear, so you can then choose to shut
down your system or restart it

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Windows Quick Shutdown

Quickly shut down Windows (98) As you may know, when you want to shut down Windows, you have to
go through several steps. First you have to click the Start button and select the Shut Down command.
When the Shut Down Windows dialog box appears, you have to select the Shut Down The Computer
option and then click Yes. That's four steps.

Fortunately, we've discovered a way to shut down Windows with one simple double-click. To implement
this technique, launch the Create Shortcut wizard by right-clicking on the desktop and selecting the
New/Shortcut command from the shortcut menu. Once the Create Shortcut wizard loads, type
c:\windows\rundll.exe user.exe,exitwindows in the Command Line text box. (Make sure that there isn't a
space between the comma and the exitwindows parameter otherwise the command won't work.) To
continue, click Next.

When the next page appears, type Shut Down Windows NOW! in the Select a Name For the Shortcut
text box and click Finish. Now, when you're ready to shut down Windows, close all your applications as
you normally would, and then just double-click the new Shut Down Windows NOW! icon.
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Quick Shutdown for Windows XP
1. Create shortcut to Shut Down:
Right click a blank area on desktop. (menu appears). Click "Shortcut". "Create Shortcut" dialog box
appears. Type "shutdown -s -t 00" (to have Windows count down for a specific # of secs. before shutting
down, type the # of Secs instead of 00) Click "Next"

2 Create shortcut to Restart: same steps as above except type "shutdown -r -t 00"

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