

CLOSE OPEN PROGRAMS

Alt+F4, quits almost every Windows-based program.

Ctrl+F4 automatically closes the open window on your screen, but does not shut down the program.

Before installing programs or running scan disk and/or defragmentation close all running programs like this:

Click START...RUN

Type in msconfig

Click OK

Place dot into the SELECTIVE STARTUP

Remove the check from the LOAD THESE ITEMS AT STARTUP.

Click Apply and restart your computer.

Once you've finished the installation of the program or finished scandisk or defrag go back to START...Run

Type in msconfig

Click OK

Place the check back into the LOAD THESE ITEMS AT STARTUP.

Leave dot in Selective

Click the STARTUP tab and place checks in regscan and the lines that have to do with your anti-virus program, and your anti-spyware programs and any other program that you want to have startup every time you start your computer, then click Apply, OK and YES to restart.

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