

Clipbook Viewer for Windows XP

The ClipBook Viewer isn't listed in the Accessories folder on the Start menu in Windows XP, so you might want to create a shortcut to it on your desktop:

1. Rightclick on the Desktop, point to NEW and then click SHORTCUT.
2. In the location field, type **C:WINDOWS\system32\clipbrd.exe**.
3. **Click NEXT to give it a name, then click FINISH.**

Clipbook Viewer Windows

Part I

1. In any Windows application, select something you want to cut or copy and choose Edit + Cut or Edit + Copy.
2. Click the Start button.
3. Choose Programs + Accessories + Clipbook Viewer. (If Clipbook Viewer isn't an option on your Accessories menu, you need to install it from your Windows CD; you can find it in the Accessories options in the Add/Remove Programs Properties dialog box on the CD's start-up screen.)
4. In the Clipbook Viewer window, open the Clipboard window (the material you just copied or cut should be here).
5. Choose File + Save As. In the File Name box, type a name for your cut/copied material and click OK.

Now your cut or copied material is available for future use, no matter what you cut or copy from now on.

Part II

How to paste material from the Clipbook:

1. Click the Start button.
2. Choose Programs + Accessories + Clipbook Viewer.
3. From the Clipbook menu, choose File + Open.
4. Select the Clipbook file you want to open and click OK.
5. If you have something else on the Clipboard--the last thing you copied or cut--Windows 95/98 asks if you want to erase it; click Yes. (The Clipbook replaces whatever is currently on the Clipboard with your Clipbook file so that you can paste your Clipbook file into any application).
6. Return to wherever you want to paste the information and choose Edit + Paste (or press Ctrl + V).

You can paste all the documents listed on the viewer to a document.

