

Clipboard on Your Computer

(Note: the XP Clipboard only allows pasting of one item from the clipboard if using MSWORD. Earlier version of windows Clipboard.exe allowed copying and pasting of many items from the clipboard no matter where they were copied)

Each time you copy something on your computer, it copies that item to the "invisible" computer's clipboard. If using MSWORD, after copying several "bits" a box pops up on your screen telling you that you have X # of items on the "clipboard". You can click the X to remove all the copied items, or you can place your cursor on an email or a blank document and paste any or all the items on the clipboard to that email or document.

A button for Clipboard may be placed on your MSWORD Menu bar, by clicking VIEW...Toolbars and select Clipboard to put a check beside it. Now the clipboard box appears on your screen. Drag it up to a blank area on the Menu bar. Anytime you wish to see whats on the clipboard, click that button. Any or all items then may be pasted to one document. (IF using XP, only the last item may be pasted)

The XP's clipboard.exe file is stored in C:\windows\system32\clipbrd
The win 98's clipboard.exe file is stored in C:\windows\system\clipbrd

A shortcut can be placed on the desktop to view what is on the clipboard by rightclicking the file above and select SEND TO: (desktop,create shortcut). However, it will only show you the last item copied. Only in MSWORD will you be able to see up to 12 items copied.

When you wish to select several items from one particular document, but not all the document, you can select one bit of text, rightclick the selected text and select COPY from the dropdown menu. Select a 2nd bit of text, rightclick it and select COPY, select a 3rd bit of text, rightclick and select COPY,etc. up to 12 bits of text. Then open the clipboard using the shortcut described above and save those bits of text to a file in MY DOCUMENTS or wherever you choose.

You can use it to copy graphics the same way.
Keep in mind that XP only allows for copying ONE of those bits.

www.theabsolute.net/sware/index.html#clnsys

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