

## **Caps Lock Warning Sound**

You've done it a dozen times today: pressed the Caps Lock key when you really wanted the Shift key. To stop this bother, turn on an alarm sound that alerts you whenever you press Caps Lock, Num Lock, or Scroll Lock.

1. Click Start, Settings, Control Panel.
2. Double-click the Accessibility Options icon.
3. Click the Keyboard tab and then click to put a check mark in the Use ToggleKeys box.
4. Click OK.

Note: The alarm sound is a very, very soft little click, so don't expect an alarm like your alarm clock.

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