**Quicken Setup Using USB for Files** 

First prepare a #1 Quicken USB drive and a #2 Quicken USB drive. Create a folder on each, giving the folder your first name.

Preparation of Flash Drive #1

Some flash drives come with some files already on the drive. That is why it's very important that the first thing you do is Open the Flash Drive and create a new folder on it, giving it your name.

1. Plug in the new flash drive (don't use one that you've been using to save other files)

2.Rightclick Start...Windows Explorer (in XP click Explore).

2. Scroll Up the left column until you see the Removable Flash Drive. The computer will assign a letter to it. To make it easy to identify, rightclick that drive and click Rename. Type Quicken 1. Click outside the name box and you'll now see the name Quicken 1 in addition to the letter the computer assigned to it. The computer may change the letter when you plug it in at a future time if you have other flash drives plugged in. But you'll always know you're using the correct flash drive when you plug it in and see that name.

3. Now, click the Quicken 1 flash drive once to select it. Then click File...New...Folder on the top menu bar. A New Folder will appear under the Quicken 1 drive. Type in your name and click outside the new folder box. You will now see the folder with you name as a folder under the Quicken 1 Removable drive.

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1. Open your present Quicken.

2. Plug in #1 Quicken USB disk. Click File and backup and backup to the folder on this #1 Quicken USB drive. Remove the USB drive.

**3.**Now, uninstall Quicken completely. Do a search for any Quicken backups or data files and delete those, so there are no Quicken files on your hard drive.

4. Restart your computer and install Quicken. Do NOT set up an account or any files of any kind.

5. Put in the #1 Quicken USB that contains the Quicken backup. Click File on Quicken and open the USB drive's data file with today's date. (If you always put in the USB drive before opening Quicken, Quicken will always quickly find the data files you need.

6. When work is complete. Close the Quicken program. <u>Do NOT do a backup</u>. Do Not click SAVE. The info is already on the USB drive because that's where you've been making changes.

7. Click the Removable disk removal tool in the Systray and select the #1Quicken USB drive. It is now safe to remove the USB drive that holds your Quicken files leaving no trace of Quicken data on the computer. Only the program is there.

8. As a precaution, you may want to copy the foldr from the #1 Quicken USB to a 2nd Quicken USB each month allowing the folder to replace the old folder on the 2nd Quicken USB.

Note: I made a Folder on #1 Quicken Flash Drive named the folder: Jmax 1 1 2011 (the date I started using the Flash Drive). I copied a backup of my OLD Quicken to that folder before uninstall the OLD Quicken program.

After the first time you use that Quicken 1flash drive, Quicken will automatically open to that drive, that folder and the proper data file . You will not have to search for it each time as long as you put the flash drive in the same USB port before you open Quicken. Also, Quicken will put a Backup folder on the #1 Quicken USB after you use it the first time.

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