The Villages Computer Club

The next iPad meeting will be on Tuesday August 6, 2013 at 1:30, Colony Cottage Recreation Center.

At this meeting Mark Rzemieniewski, manager of the Lady Lake Best Buy store, will be answering questions and discussing accessories for iPad, iPhone an iTouch. We will be discussing various apps and then a Basic Training Session with a question and answer period. If you have any questions or comments, let me know.

Art Fenn
430-0252
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The Villages Computer Club will meet at 1 p.m. Friday Aug 2nd at La Hacienda Recreation Center.

The program will feature a presentation on "**Security – using the internet safely**" by Peter Cronas.

This subject gets more relevant to every computer user as internet connectivity increases. Recent news articles demonstrate how far and wide the access to your data reaches. You can still use the internet but the word safely is important and Peter will share some valuable insight.

Following the presentation will be refreshments, door prizes and a problem solving session.

If you have a computer problem you can't resolve, fill out the troubleshooting request form found at thevillagescomputerclub.com and bring it to the meeting. Forms are also available at the meeting. Ask for one when you pick up your door prize ticket.

Guests are always welcome, please bring your village ID card. For information or to sign up to be on the VCC email list, visit the website or email Paul Rabenold at TVCC.Pres@gmail.com

thevillagescomputerclub.com

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AOL CAROUSEL

It is a most aggravating thing to need to go quickly to a website that you've stored on your AOL Carousel only to look up and find all of YOUR carousel icons have been replaced with the AOL default icons.

There is a way to replace them easily.

1. Start at one end of the carousel and click the first icon. When it opens the site highlight the URL in the AOL browser address bar, rightclick and select COPY. Now open an email form rightclick in the message box and select PASTE. The URL will be copied there.

2. Repeat this for every icon on the Carousel.

3. Address the email to yourself and click Send Now.

4. On the right side of your AOL PFC click <u>Save to my PC</u> click CREATE Folder at the bottom of that list. Name the new folder AOL Carousel.

5. Now look in your new email list and rightclick the email you sent to yourself containing the URLs of the AOL carousel, select Move to my PC. The list of folders will show up, select AOL Carousel folder. The email will be saved to this folder.

In the future should you see your AOL carousel icons have gone to 'the clouds', Open the email in the AOL Carousel folder, click each URL to open it, drag the heart at the top right corner of that site to the Carousel, recreate the icon you prefer and now you've gotten them back.

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Linksys Firmware Upgrade

http://kb.linksys.com/Linksys/ukp.aspx?vw=1&docid=e9c2361ee7974d75913e61386a712188_4030.xml&pid=80&respid=0&snid=1&dispid=0&cpage=search

Title: **Upgrading the Linksys router's firmware using the classic web-based setup page**

Article ID: **4030**

Upgrading the Linksys router's firmware using the classic web-based setup page is necessary if you want to improve the current performance of your device and fix the issues that the previous firmware version may have. While you have the option to let your router automatically update its firmware, manual upgrade lets you manage the updates you want to load on your device.

The steps below will guide you on how to properly perform manual firmware upgrade on your Linksys router. If you want to see the video, click here.

QUICK TIP: If you have a **Linksys Smart Wi-Fi Router**, update its firmware through your Linksys Smart Wi-Fi Account. For instructions on how to do this, click here.

IMPORTANT: To prevent upgrade failures, the following items must be checked before proceeding with the upgrade process.

- The computer you will use to do the upgrade should be connected to the router using an Ethernet cable for stable connectivity. It is **NOT recommended** to update the firmware wirelessly as it may cause permanent damage to the router.

- Use another browser if your default browser doesn't work. Alternatively, you can use another computer to perform the upgrade.

- Download the correct firmware and version for your device.

- If your router has a storage link and your storage device is connected to it, make sure to remove the storage device before upgrading the router's firmware to prevent data loss.

- Make sure that you have created a back-up configuration before removing the storage device. For instructions on how to create a back up, click here.

To manually upgrade the firmware of your router, you need to complete the following steps:

i. Checking the model and version of your router
ii. Downloading the firmware
iii. Performing the upgrade

Checking the model and version of your router

Flip the device over. You should find the model number and the serial number on the sticker underneath the device.

Downloading the firmware

Download and save the updated firmware file from the Linksys Support Site to your computer. You can save it to your preferred destination folder (i.e. desktop, My Documents). If you need more help in downloading the firmware, click here.

NOTE: *.bin* is the firmware format; however, there are instances wherein the file may have a different extension such as *.img* and *.bix*.

Performing the upgrade

Step 1:
Access the router's web-based setup page and click **Administration** > **Firmware Upgrade**.

Step 2:
Click on the **Browse…** button.

Step 3:
Locate and select the file that you downloaded then click **Open**.

For Mac OS X® – After selecting the file, click the **Choose** button.

Step 4:
Click the **Start Upgrade** button.

A warning prompt stating not to interrupt the upgrade will appear.

However, if you selected the incorrect file a prompt similar to the image below will appear. If this happens, click the **OK** button and repeat **Steps 2** to **4** and select the correct file.

Step 5:
Click **Continue** when it prompts you that the upgrade has been successful.

Step 6:
Powercycle the router by unplugging it from the power outlet for **10 seconds**, then re-plug it.

Resetting and reconfiguring the router

A reset and reconfiguration of the router maybe required if you have lost your Internet connection after upgrading the firmware or if the connectivity issues you encountered prior to the update still exist. This is when the backup file you saved earlier comes handy.

After resetting, click on any of the links below to learn how to set up your router according to the Internet connection type that you are using:

Cable Internet service
DSL Internet service
Static IP account

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AOL will now install files

You may receive the message "AOL will now install files in order to connect."

This is an error . AOL has a help article with several possible solution. Click link below

 http://help.aol.com/help/microsites/search.do?cmd=displayKC&docType=kc&externalId=223754

I suggest you first try Quick Restore. . That solution is here:

 http://help.aol.com/help/microsites/microsite.do?cmd=displayKCPopup&docType=kc&externalId=15524

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CUT or COPY and PASTE

1. Select (highlight) the text to be copied.
You do this by positioning your mouse pointer where you want to begin cutting or copying. (To copy the first instruction here, for instance, you might position your mouse by the letter "C" in "CUT"). Press your left mouse button. Now drag your mouse down to "Release the mouse button". If you highlight too far down, then keep holding that mouse button and move back upward to just where you want to stop copying. Release the mouse button.

2. Click EDIT on the Menu bar. Select COPY. The highlighted portion will be copied to the computer's invisible clipboard. It will remain on the clipboard until you copy something else.
3. Bring up the new email form or other document sheet where you want to paste this highlighted text or graphic.
4.Place your mouse cursor on the new sheet exactly where you want the highlighted portion to be.
5. Again, click EDIT and this time select the PASTE option. The copied portion will be inserted into the new document.

If you want to copy an entire article, place your mouse cursor anywhere within the article to be copied, click EDIT and the SELECT All button. This will highlight the entire article instantly. Then, click EDIT and COPY NOTE: It is a lot quicker if you learn to use the keyboard shortcut keys for these functions. Here they are:
SELECT ALL = CTRL + the A key on your keyboard
Copy =   CTRL C
Paste =   CTRL V
CUT =   CTRL X

Note1: when copying from a web site, it's a good idea to look at the top and bottom of that page for a PRINTER FRIENDLY button, click it and then copy that screen. Sometimes when you attempt to copy from a web site and then print it, the printed page be missing some text on one side or the other. The printer friendly page should adjust to your printer .
Note 2: When copying a picture from a web page, it's a good idea to paste it wherever you want to paste it but then save it as a .jpg file onto your own hard drive. With AOL you can paste directly to the email then rightclick the pic and select SAVE AS..... You will then select the folder such as My Pictures in which to store the pic, giving it a name of course and saving it as a .jpg. When you wish to share this pic with someone, send it as an attachment and you're less likely to get a response from the recipient that they only got a rectangle with a RED X in it and no picture. This doesn't solve all the RED X problems but it does help a great deal to avoid the red X.

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MOVING FILES

Q. How can I move files from the MY DOCUMENTS folder to a new folder I created called MY SPECIAL DOCUMENTS folder?

1. Rightclick START...click Explore. (If using Win 7 click Windows Explorer)
2. Doubleclick MY DOCUMENTS to show all it's files on the right side of the screen. Locate the particular document you wish to move to your MY SPECIAL DOCUMENTS folder.
3. Rightclick the file and select COPY from the drop down menu.
4. On the left column, scroll down to the MY SPECIAL DOCUMENTS folder and rightclick it. Select PASTE from the drop down menu.

 The file will be copied there. Doubleclick the MY SPECIAL DOCUMENTS folder to be sure the file is there, then go back to the MY DOCUMENTS folder, rightclick the file and select DELETE.

You can actually hold down the shift key and select a number of consecutive files, or hold down the ctrl key to select a number of non-consecutive files, then rightclick in the blue area and select COPY. Now, rightclick the MY SPECIAL DOCUMENTS folder and select Paste. All the files will be pasted at one time.

You can also click on one file in the MY DOCUMENTS folder, hold down the mouse button and drag it over to the MY SPECIAL DOCUMENTS folder but I don't recommend that new users do the dragging as you can lose a file in any folder you pass if you let go the mouse button while dragging across.

As you've heard me say often: There's more than one way to skin a cat or move a file.

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Common file extensions:

Those 3 letters after the dot that tells you the program in which the file was created and therefore which program will open the file so you can view it.
Example: .jpg this is a picture file and would require a picture viewer
          .pps this is a powerpoint file and would require the MS Office Powerpoint
program or the Powerpoint viewer to open and view the contents.

http://en.wikipedia.org/wiki/Filename_extension

.ARC

ARC file, these are files compressed using the program ARC (archive). (AOL's Windows software will decompress these files.)

.ART
Art file, a Johnson-Grace compression scheme that compresses graphics extremely well while still retaining good image quality. (AOL's software will display these files.)

.AVI
Audio Visual, these are Windows Video files. (AOL's Windows software will display these files if Video for Windows is installed.)

.BAT
BAT is a Batch File; scripts that run in DOS, and are usually designed to automate tasks.

.BMP
itmap, a type of graphics file used by PC-Paintbrush that comes with Windows and other programs. (AOL's Windows software can display these.)

.COM
These are small programs for DOS and. They are usually utilities, but not always.

.CPT
A file compressed with Compactor. AOL's Macintosh software will decompress these.

.DLL
Dynamic Link Library, these files give functionality to other programs. They usually need to be installed into the WINDOWS/SYSTEM directory. VBRUN300.DLL is a good example.

.DOC
Documents, this is the default file extension for Microsoft Word and some other programs. Most files with this extension will be Microsoft Word, but there are many that are plain text.

.DOCX
Microsoft Word 2007 documents. You may save Word documents as .doc , the 2003 Word format so that those who do not have Word 2007 will be able to open them with Word 2003. Or save the text document as .rtf so any word processor can open and view it. If you receive such a file and you do not have Word 2007, download the DOCX converter from www.microsoft.com

.DOT
Document Template, these files are templates for Microsoft Word.

.EPS
Encapsulated Postscript File, these are graphics images designed for vector graphics. Most drawing programs such as Aldus Freehand and Adobe Illustrator use this format. (AOL's software can not display these.)

.EXE
Executable, this is a DOS or Windows application. Most major programs end
with this extension. It is also used for Windows self-extracting archives,
which are programs that when run explode into several smaller programs.

.GIF
Graphics Interchange Format, this is a type of graphic image very common on
online services and the internet. (AOL's software can display these.)

.JPG
Joint Photographers Experts Group, a graphics format designed to take up as
little space as possible while retaining as much quality as possible. .JPG's
are smaller than .GIF's, but take longer to display. (AOL's software will
display these).

.INI
Initialization file, these files are used by programs to set parameters an
preferences. Normally, these files should not be tampered with.

.ME
This is a commonly used extension in DOS programs that tells you to do
something. For example, you'll commonly see files named READ.ME or OPEN.ME
and that's exactly what you should do with them.

.MID
Musical Instrument Digital Interface, MIDI files are songs for most sound
cards and MIDI boards. There are different types, an not every .MID file
will play on every sound card/midi board. (AOL's software will play these
files.)

.MOD
Music Modules, these are Amiga files that have been adopted by the PC
community. They are music files that include the instruments as well as the
score, and play through a sound card, not MIDI. You will need a special
program to play these files in Windows or on the Macintosh.

.PCX
These are older graphics files, commonly used for clip art.

.PICT, .PCT
The original Macintosh Graphics format. (AOL's Macintosh software will
display these files.)

.SEA
Self Extracting Archive, these are Macintosh files that explode into several
smaller programs. They can not be used by PC owners.

.SCR
Screen Saver, these are Windows Screen Savers. To use them, copy the .SCR
file into the Windows directory, and run the Control Panel and then the
Desktop Applet.

.SIT
Stuffit files, these are Macintosh compressed files that can be extracted by

PC users with programs such as UNSIT and UNSTUFF. Many of the files with this extension will not run on PC's even after extraction. (AOL's Macintosh software will open these files).

.SND
Sound, these are Macintosh System 7 sounds that can be played on PC's using converters such as SOX. (AOL's Macintosh software will run these files.)

.SYS
System file, these are drivers used by DOS and Windows. Be sure to read the file description and any accompanying documents carefully.

.TIF
Tagged Image Format, these are bitmapped graphic images popular among desktop publishers. (AOL's software will not display this file type.)

.TTF
True Type Font, these are scalable fonts commonly used in Windows. You will need to install these in your Control Panels.

.TXT
Text files, these are usually just plain text that can be read by most programs, especially Notepad and Simple Text. (AOL's software will display these if they are 16K or less.)

.WAV
Wave files, these are Windows sound files. Mac users can find utilities to convert them. If you don't have a sound card, the Windows program SPEAK.EXE may allow you to hear them. (AOL's Windows software will display these.)

.WKS (WK1, WK3)
Worksheet files, these are Lotus 1-2-3 spreadsheet files. Most popular spreadsheet programs can display these files.

.WP5
Word Perfect 5.0 file, these files can be read by Word Perfect and many other popular word processing programs.

.XLS
Excel spreadsheet file, these are spreadsheet files that can be read by Microsoft Excel and some other spreadsheet programs.

.ZIP
This is one of the most common format for compressed files

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File Finding

Q. What is a file?
A. On the computer, a file is information that is stored in one of the folders on your computer. The file has it's own name for ease of location and for opening when the information is needed again. For example: a letter you wrote to

your uncle Bob may be stored as Bob1.doc . The .doc is called an extension which tells anyone seeing the file that it was prepared using the Microsoft WORD wordprocessing program.

Q. What is a pathway? How does it help me find a file?
A. On the computer, the pathway is the location of a particular file.
 For example:
C:\MY DOCUMENTS\LETTERS\Bob1.doc tells me that the letter #1 to Uncle Bob is located on my C:\ drive (which is the hard disk built into my computer), in the MY DOCUMENTS folder, and in the LETTERS subfolder.

To find the actual document - Bob1.doc
1. Go to the Explore screen by rightclicking START, then click EXPLORE.
2. Beginning at the very top of the left side of the screen, Scroll down to find the C:\ If there is a + beside it, click the + to show the folders beneath it. (A little trick here. The My Documents folder is usually also listed at the very top of the Explore list, under Desktop.)
3. Click the + beside the MY DOCUMENTS folder (yellow) to see the subfolders.
4. Scroll down to find the subfolder LETTERS, doubleclick it.
5. Look now on the right side of the screen. Scroll down until you see Bob1.doc, doubleclick it and the program MSWORD will open on your screen and the letter entitled Bob1.doc will be presented on the screen.

Q. Is there a quicker way to FIND a FILE?
A. Yes.

1. Rightclick START and then click Search on XP or click FIND if you're still using Win98)
2. In the NAMED box of the screen that came up, type the name of the file, such as   Bob1.doc
3. In the LOOK IN box, click the down arrow and select the C:
4. Click FIND NOW (or on XP click SEARCH).
All files on the C: drive of your computer with Bob in its name will be listed if you just had typed the name Bob in the NAMED box, but since you typed the full name of the file, Bob1.doc, only that file will be listed.
5. Doubleclick the icon of the Bob1.doc file and MSWORD will open displaying the letter to Uncle Bob.
Of course, this assumes you have Microsoft Office on your computer as MSWord is the wordprocessor in the MSOffice Suite. To see if you have this, click Start…ALL Programs (or Programs) and you'll get a list of all the programs in your computer. Look down the list for Microsoft Office, click it once and the drop down menu will have all the programs in the MSOFFICE suite of programs.

Now, go Practice finding a file!!!

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Can't Open A File

Someone has sent you a file attached to an email, you downloaded the file but you can't open it. Most often, you can't open the file because the file was created in a program that you do not have on your computer.

For instance if the extension on that file (the last 3 digits) is .doc and you do not have Microsoft Word and you do not have that program, then you would be unable to open the file.

For this reason, it is a good idea to save a text document as File Style .rtf(rich text format) as any word processor can open a .rft file it sending it to someone and you do not know what brand of word processor they have on their computer.

If sending a picture, it's a good idea to save that file as a .jpg (jpeg) as any picture program can open a .jpg file.

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`Missing File Error Message`

`Q. Every time I turn on my computer, I get an error message saying that a particular file is missing. Once I get past that, Windows loads and runs fine. How do I stop this message from appearing?`

`A. This may be something as simple as unchecking a box in the msconfig's STARTUP list of a program that you have recently uninstalled but because the uninstall did not remove it from the STARTUP list, the computer is looking for the file necessary to start that program that is still listed in it's STARTUP command.`

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   1. Click START…run and type in msconfig.
   2. Click the STARTUP tab.
   3. Scroll down the list of items and uncheck the recently uninstalled
      program.
   4. Click Apply and Ok and Restart the computer.
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`IF this does not solve the problem, try A & B below.`

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A. (1) RightClick Start click Find(Win 98)or Search (XP).
       (2) Type the name of the file in the 'Named' field.
       (3) In the 'Look in' field type in
             C:\WINDOWS\START MENU\PROGRAMS\STARTUP
       (4) Press 'Enter' to start the search. If the file is found as
specified,  delete it –  No futher action should be necessary.
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B.    (1) Click Start then Run and enter 'SYSEDIT'
       (2) Select the 'SYSTEM.INI' file, and then Search then Find.
       (3) Type in the name of the missing file and press 'Enter'. If it is
found, place a colon (:) at the start of the line that contains that filename
– No further action should be necessary.
       (4) Repeat this procedure (B2 and B3) above for the WIN.INI file. If
found and a colon was placed at the start of the line that contained that
file name, no further action should be necessary.
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`If the above does not solve the problem, it's time to contact service as it may be necessary to edit and modify the system registry which should NEVER be undertaken except by an experienced computer user.`

`**************************`

`System File Missing`

It's not uncommon in Windows to encounter a "File Not Found" error while booting up. The message indicates that a particular file-usually a DLL or VXD-is missing. Chances are, the file was improperly removed when you uninstalled an application. The file may be gone, but one or more lines in your System Registry or SYSTEM.INI could still be trying to

load it. To fix the problem, reboot and note the exact name of the errant file. From the Windows taskbar, select Start/Find/Files and Folders to search for the missing file. If you find it, copy it to your Windows\System32 (XP) folder. If you think you might have moved or renamed a program folder, make a new folder with the old name, and copy the offending file there. Reboot and see if the message goes away.

If a particular program can't load because it "can't find _xx.dll__ File". You might try looking for it on www.stardll.com or send a friend, who has the same operating system that you do, an email and ask if they have the particular file in their computer. Give them the size of the file. Most of these system files that get lost or corrupted can be attached to an email and sent along for you to download into your Windows\System (win98) or Windows\System32 (XP) folder to solve your problem.

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THIS IS SO ACCURATE TODAY IT'S SCARY.......LISTEN AND REMEMBER BACK!
This was 47 years ago. April 3, 1965. An amazing prediction.

Do you remember the famous ABC radio commentator Paul Harvey?

Millions of Americans listened to his programs which were broadcast over 1,200 radio stations nationwide.

When you listen to this, remember, the commentary was broadcast 47 years ago on April 3, 1965.

It's short...less than three minutes. You will be amazed.

 http://stg.do/9LDc
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Jmax

Jmax's Website   http://www.jmaxbits.com/
Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1.For help with a computer problem, put HELP in the subject line and give me info about the computer you're using, if you know it.

2.To view or print Jmax Bits Good Services List in the Villages area, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club
To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com