

The Villages Computer Club Meeting Friday 6/7/13 1pm at La Hacienda The presentation will be Identity Theft Protection by Peter Cronas

Calculator Hotkey

1. Click START...All Programs...Accessories
2. Rightclick Calculator and select Properties from the dropdown list.
3. Place your cursor in the Key box and click you will see CTRL + ALT + C appear.
4. Click Apply and OK

Now when you press CTRL + ALT + C keys the calculator will pop up onto your screen.

XP and the Atomic Clock

Microsoft Windows XP has a built-in utility to synchronize the computer's clock to the U.S. Atomic clock. To synchronize your computer's clock,

1. Double left-mouse click on the time shown in the bottom right-hand side of the screen.
2. After the Date and Time Properties window comes up, click on the Internet Time tab.
3. Choose the time.windows.com or the time.nist.gov server and then click on the Update Now button.

This procedure synchronizes your computer's clock with the U.S. Atomic clock. You can also choose to automatically synchronize your clock to the Internet time server from the Internet Time tab.

Note: 99.99999% accurate (network variations reduce accuracy). Since PC clocks are notorious for their "drift" but if you need exact to the second/millisecond time, the PC clock will be slightly off. Then you would want to compare to Naval Observatory Time at [Click here: What time is it?](#)

Keyboard Accessibility Keys

Windows XP provides "accessibility options" for people with physical problems. Toggle Keys, Filter Keys, and Sticky Keys.

IF you accidentally cause the function to be activated, Windows does give you a quick message, but it's easy to miss the message if you happen to hit the Return Key during the process.

If you hold down a key for more than 5 seconds, you will enable the "Toggle Keys" feature which gives a beep when you press the Caps Lock, Scroll Lock or Num Lock keys.

If you hold down the Shift key for 8 seconds it turns on the "Filter Keys" option which ignores quick keystrokes or repeated keystrokes.

If the Shift key is pressed 5 times in a row, it turns on the "Sticky Keys" which makes the Shift, ALT, CTRL and MS Windows keys toggle instead of your needing to hold them down.

To turn off these features, click START...Settings...Control Panel...Accessibility Options. Click Settings and uncheck USE SHORTCUT. Uncheck the options. Click Apply and Ok

Bad Command Fix

Q: When starting my computer, "bad command or file" appears three times, then Windows continues to load. Should I reformat the drive?

A: No need to reformat. Your problem is a nuisance but doesn't interfere with the computer's functioning. To fix it, however, requires editing the "autoexec.bat" and "config.sys" files.

Before doing so,

1. Jot down the names of the bad commands or files.
2. Then click on the "start" button,
3. Choose "run" and type in "sysedit."
4. Now look at the autoexec.bat and config.sys files.
5. Scroll to find the names of the bad commands or files.
6. To stop them from appearing, type "REM" (without the quote marks) before each, then save and restart your computer.

ATTORNEY'S ADVICE - NO CHARGE Not A Joke

Read this and make a copy for your files in case you need to refer to it someday. Maybe we should all take some of his advice! A corporate Attorney sent the following out to the employees in his company.

1. Do not sign the back of your credit cards. Instead, put "PHOTO ID REQUIRED."

2.. When you are writing checks to pay on your credit card Accounts, DO NOT put the complete account number on the "For" line. Instead, just put the last four numbers. The credit card company knows the rest of the number, and anyone who might be handling your check as it passes through all the check processing channels won't have access to it.

3.. Put your work phone # on your checks instead of your home Phone. If you have a PO Box use that instead of your home address. If you do not have a PO Box, use your work address. Never have your SS# printed on your checks. (DUH!) You can add it if it is necessary. But if you have It printed, anyone can get it.

4.. Place the contents of your wallet on a photocopy machine. Do both sides of each license, credit card, etc. You will know what you had in your wallet and all of the account numbers and phone numbers to Call and cancel. Keep the photocopy in a safe place. I also carry a Photocopy of my passport when I travel either here or abroad. We've all heard horror stories about fraud that's committed on us in stealing a Name, address, Social Security number, credit cards.

Unfortunately, I, an attorney, have firsthand knowledge because my Wallet was stolen last month. Within a week, the thief(S) ordered an Expensive monthly cell phone package, applied for a VISA credit card, had A c redit line approved to buy a Gateway computer, received a PIN number From DMV to change my driving record information online, and more. But here's some critical information to limit the damage in case this happens to you or someone you know:

5.. We have been told we should cancel our credit cards immediately. But the key is having the toll free numbers and your card Numbers handy so you know whom to call. Keep those where you can find them.

6.. File a police report immediately in the jurisdiction where your credit cards, etc., were stolen. This proves to credit Providers you were diligent, and this is a first step toward an Investigation (if there ever is one).

But here's what is perhaps most important of all: (I never even thought to do this.)

7.. Call the 3 national credit reporting organizations Immediately to place a fraud alert on your name and also call the Social Security fraud line number. I had never heard of doing that until advised by a bank that called to tell me an application for credit was made over The Internet in my name. The alert means any company that checks your Credit knows your information was stolen, and they have to contact you by Phone to authorize new credit.

By the time I was advised to do this, almost two weeks after the theft, all the damage had been done. There are records of all the Credit checks initiated by the thieves' purchases, none of which I knew about before placing the alert. Since then, no additional damage has been done, and the thieves threw my wallet away this weekend (someone turned it in). It seems to have stopped them dead in their tracks.

Now, here are the numbers you always need to contact about your wallet, etc., has been stolen:

1.) Equifax: 800-525-6285

2.) Experian (formerly TRW): 888-397-3742

3.) Trans Union: 800-6807289

4.) Social Security Administration (fraud line):800-269-0271

CUSTOM INSTALL

< I have a copy of Microsoft Office which includes the programs for Word, Powerpoint, Outlook, Excel and Access. I only want to install Excel as I already have Word and don't care about the remaining.

The question is: Can I install Excel only or am I stuck loading all the included programs? If it's possible to load only Excel how do I do it? >>

When the Office CD is inserted into the CD-Driver and it autostarts, follow the prompts, one of the screens will have choices, choose the custom installation and then place a check mark on Excel and then it will only install the Excel program only.

Unbelievable!!!

<http://www.youtube.com/watch?v=yJ4hmKGKjbM>

To my grandkids and everybody else! Enjoy!

The most famous first opening World Series pitch in history. If you don't do anything else today, just watch this it's great This was right after 9/11 Opening World Series Pitch - 12 years ago. This is our country at one of its best moments.... This is a great clip!!

Click Here <http://stg.do/ZRVc> --

Faith begins where the will of God is known.

Jmax

Jmax's Website <http://www.jmaxbits.com/>

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1. For help with a computer problem, put **HELP** in the subject line and give me info about the computer you're using, if you know it.

2. To view or print **Jmax Bits Good Services List in the Villages area**, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put **SUBSCRIBE** in the subject line. To send an Ad, place **AD** in the subject line.

4. The Villages Computer Club's web page: [Click here: Welcome To The Villages Computer Club](#)

To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com