The Villages Computer Club

The Villages Computer Club will meet at 1 p.m. Friday May 10th at Lake Miona Recreation Center.

The program will feature a presentation on "**Smartphone Choices**" by Ted Wright.

Everyone seems to have questions about smart phones. Now is the time to get them answered.

Following the presentation will be refreshments, door prizes and a problem solving session.

If you have a computer problem you can't resolve, fill out the troubleshooting request form found at thevillagescomputerclub.com and bring it to the meeting. Forms are also available at the meeting. Ask for one when you pick up your door prize ticket.

Guests are always welcome, please bring your village ID card. For information or to sign up to be on the VCC email list, visit the website or email Paul Rabenold at TVCC.Pres@gmail.com

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If you have changed your phone number or added a new cell phone number, you may want to register the new phone.

Scammers have been making phone calls claiming to represent the National Do Not Call Registry. The calls claim to provide an opportunity to sign up for the Registry. These calls are not coming from the Registry or the Federal Trade Commission, and you should not respond to these calls. To add your number to the Registry you can call 888-382-1222 from the phone you wish to register, or go click on "Register a Phone Number" in the left column of this page.

Your registration will not expire. Telephone numbers placed on the National Do Not Call Registry will remain on it permanently due to the Do-Not-Call Improvement Act of 2007, which became law in February 2008. Read more about it at http://www.ftc.gov/opa/2008/04/dncfyi.shtm.

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Recycle Bin Lost Win XP or Win 7

1. Rightclick on desktop, click PROPERTIES
2. Click the Desktop tab….. Customize Desktop button
3. Click on the recycle bin and click Restore DEFAULT

Note: Win 7 select Personalize and then put a check in the box beside Recycle Bin

RECYCLE BIN LOST Win 98

1. Rightclick on desktop, click PROPERTIES
2. Click the appearance tab….. Effects button

3. Be sure there is no check mark in the Hide icon...
4. Click on the recycle bin and click DEFAULT ICON

Desktop Icons

1. Rightclick on desktop, click PROPERTIES
2. Click the Desktop tab….. Customize Desktop button
3. Icons may be selected and icon changed or by unchecking the particular icon, they will no longer appear on the desktop.

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XP Boot Fails

IF your XP computer fails to boot up when you press the power ON button,

1. Press and hold the Power button to shut down.
2. Wait 30 sec, then press the Power button to turn on. As soon as the black screen is seen begin tapping the F8 key to go to the Boot options.
   a. Press Safe Mode and if it boots into Safe Mode, it gives you an opportunity to try to find the cause of it's not booting. Such as, did you just install a new program before shutting down? If it fails to boot in Safe Mode. You may want to do a System Restore in an attempt to remove the cause for the system not booting.
   b. Repeat step 1 & 2 and this time choose Last Known Good Configuration.

Note: This should work with Win 7 as well.

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Win 7 Delete Restore Points

Restore Points do take up space on your harddrive, so it is advisable from time to time when your computer is humming along beautifully, to delete all the old restore points and then create a new restore point.

1.Rightclick COMPUTER and select Properties.

2. Click System Protection.

3. Click Configure.

4.Click Delete under Disk Space Usage.

5. Click OK.

When deletion of restore points is complete,

6. Click Create Restore Point to create a new restore point.

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Web Cam Communication

To communicate with others using your web cam, you both must install your web cams and then you must use the same VOIP (Voicd Over Internet Program, such as SKYPE) for the communication to work.

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SKYPE Setup

PC running Windows 7

How to…

- [Find the audio settings.](#)
- [Change playback options.](#)
- [Change recording options.](#)
- [Check Skype's configuration to use a Windows default device.](#)

How to find the audio settings

1.Click on the **Start** button and navigate to the **Control Panel** tab.

Control Panel Window will appear

2.In the Control Panel window find the **Hardware and Sound** section. Click on it.

3.And then click the **Sound** section.

Note: If your Control Panel is in Classic view, double click the Sound section directly.

How to change playback options

Once you've found your audio settings, the Sound window opens with **Playback** tab selected.

Click on the sound device Skype uses.

1. It should have a tick beside it. If it doesn't, set it as your default by clicking the Set Default button.

2. Click on the Properties button. This opens the Speaker properties window. Check the Device usage dropdown and select "Use this device (enable)".

3. Now click the Levels tab on the Speaker properties window.

4. Check the Speakers volume is high enough and make sure it is not muted.

5. Make sure that **Microphone** volume is muted.

6. Click **Apply** and OK to close.

How to change recording options

Choose the **Recording** tab on the **Sound** panel.

Click on the recording device that Skype uses.

7. It should have a tick beside it. If it doesn't, set it as your default by clicking the Set Default button.

8. Click on the Properties button. This opens the **Mic properties** window. Check the Device usage dropdown and select "Use this device (enable)".

9. Now click the **Levels** tab on the **Speaker properties** window. Slide the Microphone Boost to 0 to disable it.

10. Check Mic volume is set to maximum.

11. Click **Apply** and **OK** to close.

Now make a test call in Skype to check your microphone.

If you are still having problems with the microphone:

Click on **Start > All Programs > Accessories > Sound Recorder**.

The Sound Recorder panel will appear.

Try to record your speech though your microphone. Now play it back.

If you **can't hear** what you recorded, go to the **Sound** section of the **Control Panel** and play with the microphone settings until the recording test works for you.

If you **can hear** your recording, make sure that Skype uses the Windows default audio device (follow the steps below).

How to check Skype's configuration

Start **Skype**

Click on **Tools > Options** in the main menu.

The **Skype Options** panel will appear.

Find the **Audio Settings** tab, click on it.

In the **Microphone** and **Speakers** dropdown menus, select the devices that you chose in the Control Panel.

Click **Save**.

Test your sound in Skype

If you are still having problems with your audio or microphone, go back to the **Sounds and Audio** section of the **Control Panel**:

In **system tray** users should select the volume icon:

- **Mute all** has to be unchecked.
- **Wave Mute** has to be unchecked.
- **Microphone Mute** has to be unchecked.
- Other channels (CD Player, Video, 3D Depth, etc) are not necessary.

Now test your sound again.

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Screen Rotation

    Have you ever pressed CTRL + ALT + ??? and suddenly your screen rotated 90 degrees....in fact every screen even the desktop had rotated.   You probably press one of the arrows in addition to the CTRL & ALT keys. There are shortcut keys to rotate graphics which will rotate your screen. So, how do you get it back straight as it was?

1. Try the shortcut keys to put it rightside up CTRL + ALT + the up arrow.

2. If you have a Dell laptop, try this:

a. Rightclick anywhere on your desktop screen and select Graphics Options.

b. Click Rotation

c. Click Normal

3. Use the Graphics Properties to reset the rotation.

a. Rightclick on the desktop, if using XP click Properties and click settings...advanced....click your video card (Nvidia or Nview) and select the rotation tab and select the hot keys to change the rotation or to turn off the hotkeys so you don't accidentally change it again.

If using Win 7, rightclick on the desktop and select Graphics Properties. Wait a few seconds and your video card settings will be opened before you. Click the ADVANCED MODE. On the right side under Current Settings click Rotation and set to NORMAL. Be sure to click the arrow beside Advanced on the left side of Rotation box and reset to BASIC MODE.

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Printing Sized Pages

When wanting to print on different size paper or card media, you must choose that size in your **PRINTER** properties or preferences.

Example Question: I have a 5X7 book that I use now for addresses. When I print addresses from my address book, they come out on a 8X10 sheets. How can I change to print out 5 X 7 sheets that will fit my new address book.

Answer: Since this is only done a few times a year, do not change your default settings in the printer. Just change the printer Properties when you want to print the addresses on 5 X 7 sheets. Of course, you may allow them to print on 8 X 11 regular paper and then cut the excess paper off. But you set the printer to print 5 X 7 size.

1. **When ready to print the addresses, click Print on the address page and when the Printer screen comes up, click Properties.**
2. **Look for the tab on the Properties pages that presents a print option to select the Page SIZE for 5 X 7. Usually this is presented as Scaling or Fit to Paper Size. There will be a little box with an arrow in it.**

3. Click the down arrow in the Fit to Paper Size box and select the size you want for the addresses pages, such as 5 X 7.
    (the default is 8 X 11. As soon as the address document is completed the printer will go back to the default setting. You would have to select default if you want it to always print in the 5 X 7 size.)
4. Click Ok and then click Print.

Note: You may leave your regular 8 X 7 size paper in the printer to print the 5 X 7 addresses format and then trim the paper to 5 X 7 or you may wish to purchase card stock that is the preferred size (such as 5 X 7)

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A fun commentary even for us stable friends.

Travel Plans

I have been in many places, but I've never been in Cahoots. Apparently, you can't go alone. You have to be in Cahoots with someone. I've also never been in Cognito. I hear no one recognizes you there. I have, however, been in Sane. They don't have an airport; you have to be driven there. I have made several trips there, thanks to my children, friends, family, and work. I would like to go to Conclusions, but you have to jump, and I'm not too much on physical activity anymore.

I have also been in Doubt. That is a sad place to go, and I try not to visit there too often. I've been in Flexible, but only when it was very important to stand firm. Sometimes I'm in Capable, and I go there more often as I'm getting older. One of my favorite places to be is in Suspense! It really gets the adrenalin flowing and pumps up the old heart! At my age I need all the stimuli I can get! I may have been in Continent, and I don't remember what country I was in. It's an age thing. They tell me it is very wet and damp there.

PLEASE DO YOUR PART!

Today is one of the many National Mental Health Days throughout the year.

You can do your bit by remembering to send this to at least one unstable person. My job is done! Life is too short for negative drama and petty things.

So laugh insanely, love truly, and forgive quickly! >From one stable person to another... I hope everyone is happy in your head -- we're all doing pretty well in mine!

Remember, I don't suffer from insanity, I enjoy it immensely!

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OPen the following website in your tablet. You may then select a recipe and prop the tablet right on the countertop. http://allrecipes.com/

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If you can watch this without laughing (or at least smiling) *__you've passed on and just don't know it yet!!!__*

 http://www.wimp.com/brassband/
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Jmax

Jmax's Website   http://www.jmaxbits.com/
Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1.For help with a computer problem, put HELP in the subject line and give me info about the computer you're using, if you know it.

2.To view or print Jmax Bits Good Services List in the Villages area, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club
To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com