### **The Villages Computer Club**

The Villages Computer Club will meet at 1 p.m. Friday May 3rd at La Hacienda Recreation Center.

The program will feature a presentation on "Basic Windows 8 Navigation (Part 2)" by Bob Walton.

Anyone that has Windows 8 or is thinking about getting it does not want to miss this presentation.

Following the presentation will be refreshments, door prizes and a problem solving session.

The Problem solving time can be a real learning experience. Please plan on staying.

If you have a computer problem you can't resolve, fill out the troubleshooting request form found at thevillagescomputerclub.com and bring it to the meeting. Forms are also available at the meeting. Ask for one when you pick up your door prize ticket.

Guests are always welcome, please bring your village ID card. For information or to sign up to be on the VCC email list, visit the website or email Paul Rabenold at <u>TVCC.Pres@gmail.com</u>

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**Compact Fluorescent Light Bulbs** 

If your area doesn't have any designated hazard recycling places for CFLs which contain mercury, maybe it's a matter of asking for them? More and more people are using CFLs - and they DO eventually wear out - sometimes MUCH SOONER than the package claimed!

You are NOT allowed to return the bulbs because they are considered a mailing hazard!

### For your Information:

Here is Lady Lake, Florida, at the Home Depot Building and Hardware Store- at the Entrance where you go over to the RETURN counter - on each side of that part of the entrance there are tall cardboard boxes - BRIGHT ORANGE COLOR. One is marked **recycle for CFLs (sat on the right side)** - also has clear plastic baggies available that will allow for one lightbulb each and has a glue-strip to close the bag.

The other receptacle is on the opposite site and marked for non-working power-tool batteries. There were also clear plastic baggies, a bit larger in size, with glue strip.

Please share with your contacts - many people do not know these are there for our convenience, and at no cost to us, and CFLs should definitely not just be thrown into the landfills.

Lowe's here has a similar recycle for CFLs.

# iPad Basic Operations

Reset IF Freezes or Other Problems - No loss of Apps

Hold down <u>SLEEP/WAKE</u> and <u>HOME</u> buttons until you see the Apple logo – Push Wake

Turn off iPad

Hold <u>SLEEP/WAKE</u> button for 5 seconds and slide to off.

Turn off screen

Touch <u>SLEEP/WAKE</u> button for  $\frac{1}{2}$  second.

Screen Photo

Push <u>SLEEP/WAKE</u> and <u>HOME</u> buttons for  $\frac{1}{2}$  sec. Photo goes to the photo library.

Switch by Volume Control

Slide to red position to lock orientation, check general settings for setup.

Mute

Hold down <u>VOLUME</u> button on the right side down for a few seconds. Delete Apps

Touch and hold icon until it wiggles and hit X, it will be deleted from iPad not iTunes.

Move Apps

Touch (not on the X) and hold icon until it wiggles then drag it where you want it.

Make folder Touch and hold icon until it wiggles and drag it over another app - name folder Bottom Tray Can put 6 apps (iPad) at the bottom of the page and they stay on all pages. Delete Active Apps - Double click on Home Button to delete app - Swipe right to adjust brightness and iPod music controls. Zoom Screen Double tap on the screen to zoom in and out - with most apps. Notifications Drag down from digital clock. Split Keyboard Drag thumbs across keyboard in opposite directions, reverse to return. All Capital Letters Double tap on Shift Keys - tap again to return to normal. Battery life 10 Hours - iPad may not charge through computer USB. (not enough power) Misc Discharge battery often to 10% before recharging - Apple recommendation iPhone/iTouch charger - won't charge iPad (not enough power) need 10w Ereaders - apps available. (Nook, Kindle, etc.) iPad Today Show on Twit.Tv Great show on the iPad http://twit.tv/ipt New 1X/week - old shows available to view.

### Typing

Press . (period) hold and then flick up for ' Press , (comma) hold and then flick up for " Double click the space bar to get a . (period) and a space Tap 2 fingers on the space bar and get 2 spaces, 3 for 3, 4 for 4

Push and hold the following to get special characters Letter Keyboard - E, Y, O, S, L, Z, C, N, !, ?, , Number Keyboard - #, 0, \$, -, ., ?, ', "

### Classes

The Villages Life Long Learning College

### Other help

Use Google or Youtube to ask a specific question - great resources iPad Manual & iPad Tours on the Apple Website The three Apple Stores in the Orlando area.

<u>iPad Tutor App</u> – A must have!! This app shows you all the basic and many other operations on your iPad. It is called <u>SCOtutor</u> and is at the app store for free – a two hour tutorial.

### <u>To log on to WiFi at the The Villages Regional Rec</u> <u>Centers:</u>

Click on Settings app, General should be highlighted, click on network, click on Wi-Fi, under choose network, click on The VillagesDotNet.

The form on the next page should appear. Type in your Golf ID, which is the number on your Villages ID Card. You will need your golf pin # (4 numbers). If you don't know it, call the listed numbers. After entering the numbers, you must scroll down and agree to these terms. At the top left of the page, you should see the internet symbol next to the word iPad, now you are on the internet.

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### IPad Syncs Address Book via gMail

IPAD syncs easily with Google features. If you use AOL or other email, open a gmail account. You really should have a 2nd (free) email account and gMail is a good one. You can set a preference in gMail to forward all mail to your primary account automatically.

On your gMail account, click on "Contacts", then "More" at the top and select "Import" and fill in info. You can create a separate address list of those in your primary account.

You will need to log into your Google account. Sync the IPAD via iTunes. It will update the contacts on the App that is pre installed on the IPAD. No doubt it works with other emails but definitely with Outlook and Outlook Express. It also syncs with the Google Calendar which can be edited via the IPAD.

If more info is needed, contact Virginia Mauldin at VADEE2@AOL.COM

How to Sync Your Contacts with an iPad - O'Reilly Answers

### Sync & import Google Gmail Contacts on iPad

## How to fix an iPad that isn't working correctly: from Art Fenn

If you have an iDevice(iPad etc), a new update has appeared from Apple - IOS 5.1 (38 2012)along with the announcement of the "NewiPad". Update your iPad or other iDevice today. Connect to your computer, open iTunes, download and install it. If you are having unexplained things happening to your iDevice try the following.

1. **Turn iPad off and then on** – hold Home & Sleep wake button until you see the Off slider – turn off – then turn on

2. **Reboot** — hold Home & Sleep wake button until you see the Apple logo – automatically resets - will not lose anything (Usually one these will fix it).

3. iTunes — Restore after syncing - will not lose anything

4. Search Apple Website - http://www.apple.com/

5. Call Apple - 1-800-APL-CARE (1-800-275-2273)

6. **DFU** (**Recovery**)**Mode** – Google or Youtube will show you how - <u>**Be Careful**</u> – may lose some data and apps. Sync with your computer before doing this.

7. Take iPad to **The Apple Store** 

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**Kindle Tutorials** 

Click Here: Click here: Amazon.com Help

Type in Kindle Fire Tutorials

### **Public Library Books for Kindle**

Kindle customers can borrow Kindle books from libraries in the United States that offer digital services from OverDrive. Public Library Books for Kindle can be read on any generation Kindle device, free reading app, or in your web browser with Kindle Cloud Reader.

### Lake County has the Digital Services from OverDrive.

To borrow a book:

1. Confirm that your local U.S. library offers Public Library Books (eBooks) for Kindle with OverDrive. Visit the OverDrive website: http://search.overdrive.com/ and select "Library Search."

2. Search for and check out Kindle books. When prompted, log in with your library card ID (and PIN, if required).

3. Once you've checked out your title, choose Get for Kindle. You'll be redirected to Amazon.com's Public Library Loan page for that title. Choose your device from the "Deliver to" menu, and choose "Get library book" to send the book to your reading app or device.

Notes:

- You need a library card for the branch from which you want to check out Public Library Books for Kindle. - Public library books require an active Wi-Fi connection for wireless delivery to a Kindle device, or may be delivered via USB. Library books will not be delivered via your Kindle's 3G connection. Note that Kindle 1st Generation, Kindle 2nd Generation, and Kindle DX only have 3G connection capabilities. However, if you're unable to connect your Kindle device via Wi-Fi, you may instead load your library book to your Kindle device via USB. Learn how: www.amazon.com/kindletransfer

- If the book has restrictions to be downloaded only via USB, it will only work if you have a Kindle Device.

For more information about Public Library Books for Kindle, see our help page at:

www.amazon.com/help/kindle/publiclibraries

Revised 8/6/2012 JMM

Return a Book to your Local Library

Return a book loan to your local library, visit the **All Items** section of the **Manage Your Kindle** page (www.amazon.com/manageyourkindle) and follow these steps:

- 1. Click the "Actions" button next to the loaned title.
- 2. Select on "Return this book."
- 3. Select "Yes" in the pop-over window to confirm the return.

Once returned, remove the book from your Kindle device. Deleting a book from your device does not remove it from your account or return it to your local library.

### **Kindle Fire Reset**

- 1. Unplug the Kindle fire from electric source.
- 2. Turn it on.

3. Now press and hold the ON/OFF button for a full 20 seconds. Let go the button and wait for it to reboot. (If necessary press the power button to boot). This will reset the Kindle but will not remove and work you've done or remove any apps downloaded.

### Caution:Kindle Factory Reset removes all data

### **Kindle Fonts Setting**

When reading books, magazines, newspapers, or other items on Kindle, you can select a font size that is comfortable for you. Kindle provides a various font sizes ranging from approximately seven to 40 points and allows you to easily change the text size while reading.

You can choose from eight different font sizes on Kindle Fire. To change the font size while reading,

1. Tap the top of the screen to bring up the menu at the bottom of the screen

2. Or tap the center of the screen while reading text.

2. Tap the Text icon (Aa) to display text appearance options.

3. Tap to select the preferred font size.. Select the Text button (Aa) that is your desired font size.

On the same menu, you'll also see options to adjust the words per line, typeface, line spacing and font size. When finished selecting your preferences, tap the "x" in the corner of the menu to close it.

### Kindle for PC

A free download from www.amazon.com/gp/kindle/pc

You'll be able to download ebooks and read them on your own PC.

You will also be able to sync books from your PC to your handheld Kindle

### **Computer Virtual Memory**

What is virtual memory? This is a computer system's way of continuing to work when you've used up the available RAM (Random Access Memory). It uses your hard drive's Free space as "memory".

It is better to allow Windows make decisions re how much virtual memory to create and use. When you restart your computer, your RAM memory becomes available again and Virtual memory is not needed unless you again demand more RAM Memory by the programs you run than is available.

If you're using too little RAM or your hard drive is about full, this could cause the computer to put a message your "Virtual Memory is Low".

Playing games or using lots of graphics often require large amounts of RAM memory. You may need to add more RAM to your computer.

To find out how much RAM memory and hard drive FREEI space you have, rightclick the MY COMPUTER icon on your desktop and click PROPERTIES. Near the bottom of that screen you'll see listed the amount of RAM memory installed in your computer. Close that screen and doubleclick the MY COMPUTER. Rightclick the C:\ hard drive and click Properties to see how much hard disk FREE space you have.

If you **insist** on managing the amount of virtual memory rather than allowing Windows to do that (not recommended), here is how to change Virtual Memory in XP.

To change the amount of virtual memory in XP do the following:

- 1. Right click on My Computer.
- 2. Click on the **Advanced** tab.
- 3. In the Performance section, click on **Settings**.
- 4. In the Performance Options window, click on the **Advanced** tab.
- 5. In the Virtual Memory section, click on Change.
- 6. Select the disk drive, usually the C drive, and put a dot next to **Custom Size**.
- 7. Change the Initial and Maximum sizes to use and then click on the **Set** button.
- 8. Click on OK.

A marine reminds the crowd of the words that seem to be forgotten by many American.

Watch this crowd. In the beginning when he started to sing, they

were not even aware he was singing the national anthem.

http://www.youtube.com/v/I0fQd858cRc&hl=en\_US&feature=player\_embedded &version=3

Since the words to the anthem were written in 1814, I have a hard time understanding why today's Washingtonians say that In "God We Trust" should be taken off our money, etc. Could it be that they are just plain ignorant of history and a whole lot more! GOD BLESS AMERICA!

Jinax

Jmax's Website <u>http://www.jmaxbits.com/</u> Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1.For help with a computer problem, put <u>HELP</u> in the subject line and give me info about the computer you're using, if you know it.

2.To view or print <u>Jmax Bits Good Services List in the Villages area</u>, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club

To add your name to the VCC announcements list, send email to TheVCCsubscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com