

## The Villages Computer Club

The Villages Computer Club will meet at 1 p.m. Friday April 12th at **Lake Miona Recreation Center.**

The program will feature a presentation on "**Secure your computer: Antivirus & Malware choices**" by **Richard Woods.**

Following the presentation will be refreshments, door prizes and a problem solving session.

If you have a computer problem you can't resolve, fill out the troubleshooting request form found at [thevillagescomputerclub.com](http://thevillagescomputerclub.com) and bring it to the meeting. Forms are also available at the meeting. Ask for one when you pick up your door prize ticket.

Guests are always welcome, please bring your village ID card. For information or to sign up to be on the VCC email list, visit the website or email Paul Rabenold at [TVCC.Pres@gmail.com](mailto:TVCC.Pres@gmail.com)

\*\*\*\*\*

### Power Point Image Copied

#### **You can do a Print Screen of a particular screen shot by Pressing ALT+PRINTSCREEN**

When you press PRINT SCREEN, you copy the parts of the Desktop that you can see, the parts of the inactive window that you can see, and the entire active window.

To copy only the image of what is in the inactive window, you need to make it an active window by clicking some part of the window.

When you press ALT+PRINT SCREEN, you only copy the active window.

\*\*\*\*\*

### Compressed and Encrypted Files

Compressed NTFS or encrypted files can be shown in a different color to make them easier to locate.

1. RightClick Start...click Explore.
2. Click Tools....Folder Options on the Menu bar at the top of the screen.
3. Click the View tab.
4. Place a check in the SHOW ENCRYPTED AND COMPRESSED NTIFS FILES IN COLOR. Now, the names of those files will be shown in a different color. IF you don't like it, just go back to step 4 above and uncheck the box.

\*\*\*\*\*

### Folder Icons or Details

For a demo, rightclick START and click Explore.

If you prefer to see pictures (icons) that represent the subfolders stored in a folder, then you would want to click VIEW and select ICONS. But, if you prefer to know more about each folder, then click VIEW and select DETAILS. You will usually see a little block that has what appears to be tiny icons on it sitting on the menu bar. Click that little block and you'll get the same choices as when clicking VIEW. There are also other choices such as thumbnails, that's icons with a frame. Also, List which is just a list of folder content with no other info.

\*\*\*\*\*

## Change Icons

Example: Change the icon for the folder AHOLDING TANK from the yellow folder to a box that looks like a storage box.

1. Rightclick Start and click Explore.
2. Scroll up the left column and rightclick the folder AHOLDING TANK, for instance.
3. Click Properties.
4. Click Customize.
5. Click Change Icon.
6. Select the icon you wish to use from those presented.
7. Click Apply and OK.

To change the Desktop icons, such as Recycle Bin, etc.

1. Rightclick on a blank area of the desktop.
2. Click Properties.
3. Click Desktop...Customize Desktop
4. Select Change icon, or if you want to change the icon back to the windows default icon, click Restore icon.

\*\*\*\*\*

\*\*\*

## Icons Customized

Wish you could make your icons just right? Right-click on the desktop and choose Properties, then the Appearance tab, then the Item menu. Scroll down and select Icon from the list, and then choose the font and size you wish from the pick lists.

\*\*\*\*\*

\*\*\*\*\*

## ICONS ACTING FUNNY?

**Are your Control Panel or desktop icons acting funny --they're displayed incorrectly or they're just plain black? Don't panic. It just means your Shell Icon Cache file is damaged (not as bad as it sounds). The quickest solution? Delete this file.**

**First, start Windows in Safe mode:**

1. Turn on your computer, hold down the Ctrl key until the Startup menu appears (or tap F8 key), select Safe Mode, and press Enter.

2. Next, make sure that you can see hidden files--open any Explorer window, select View, Folder Options, click the View tab, and under Advanced Settings, select Show All Files.

3. Now open the Windows folder and locate the Shell IconCache file. Right-click this file, select Delete, and if necessary, click Yes to confirm.

4. Restart Windows (Shell IconCache will be re-created automatically), and your icons should be back to their old selves.

\*\*\*\*\*  
\*\*\*\*\*

### **My Computer Icon Missing**

These special icons are listed on the Desktop Display box.

1. Rightclick on a blank area of the desktop and select Properties.( In Win 7 select Personalize and click Change icon.)
2. Click Desktop tab.
3. Click the Customize Desktop button.
4. At the top of the box are various 'special' desktop icons. Place a check in each box of the icon you wish to have displayed on your desktop.
5. If you don't like the looks of it's default icon, select it and then click Change Icon.
6. Pick an icon you like better and click Apply and OK.

\*\*\*\*\*  
\*\*\*\*\*

### **Windows 7 Desktop Icons**

**BY DEFAULT, WINDOWS 7 WILL "ALIGN TO GRID" YOUR DESKTOP ICONS: THIS MEANS THAT ICONS ON YOUR DESKTOP WILL AUTOMATICALLY BE ALIGNED TO AN INVISIBLE GRID, TO ENSURE THAT EACH ICON IS NEATLY LINE UP HORIZONTALLY WITH THE ICONS NEXT TO IT, AND VERTICALLY LINE UP WITH ICONS BELOW AND/OR ABOVE IT. THIS IS A DEFAULT SETTING BECAUSE IT PREVENTS AN ICON FROM BEING ACCIDENTALLY PLACED COMPLETELY OR PARTLY ABOVE ANOTHER ICON; THE DOWNSIDE TO THE *ALIGN TO GRID* FEATURE IS THAT YOU CANNOT PLACE YOUR DESKTOP ICONS ANY WAY YOU WANT.**

### **DISABLE ALIGN TO GRID IN WINDOWS 7**

**TO *DISABLE ALIGN TO GRID*, AND LET YOUR DESKTOP ICONS BE FREELY MOVED AROUND WITHOUT ALIGNMENT:**

**§ RIGHT-CLICK ON AN EMPTY AREA OF THE DESKTOP (*BETWEEN TWO ICONS, NOT ON AN ICON*)**

**§ FROM THE DESKTOP'S CONTEXT MENU, CHOOSE "VIEW"**

§ THE *VIEW* SUBMENU DISPLAYS A CHECKMARK NEXT TO "ALIGN ICONS TO GRID" WHEN THE FEATURE IS ENABLED; SO, IF *ALIGN ICONS TO GRID* IS UNCHECKED, THIS MEANS THAT THE FEATURE IS ALREADY DISABLED.

§ IF *ALIGN ICONS TO GRID* IS CHECKED, CLICK ON IT: WINDOWS 7 WILL FIRST REMOVE THE CHECKMARK NEXT TO THE MENU ITEM, AND THEN DISABLE ALIGN TO GRID.

YOU ARE NOW ABLE TO MOVE YOUR DESKTOP ICONS IN ANY DIRECTION, AND DROP THEM WHEREVER YOU WANT: SINCE ALIGN-TO-GRID IS DISABLED, WINDOWS WILL NO LONGER RE-ALIGN THE ICONS TO THEIR "GRID" POSITION.

### **RE-ENABLE ALIGN TO GRID DESKTOP ICONS**

THE STEPS TO ENABLE OR RE-ENABLE ALIGN-TO-GRID ARE THE SAME AS ABOVE:

§ RIGHT-CLICK ON YOUR DESKTOP, AND CHOOSE VIEW FROM THE CONTEXT MENU THAT APPEARED

§ IF A CHECKMARK IS DISPLAYED NEXT TO "ALIGN ICONS TO GRID", YOU CAN STOP HERE

§ OTHERWISE, CLICK ON *ALIGN ICONS TO GRID* TO ENABLE THE FEATURE

- WINDOWS 7 WILL FIRST, PLACE A CHECKMARK NEXT TO THE MENU ITEM; THEN, RE-ENABLE ALIGN-TO-GRID; FINALLY, IT WILL AUTOMATICALLY RE-ALIGN ICONS ON YOUR DESKTOP, AND AUTOMATICALLY ALIGN ANY DESKTOP ICON YOU TRY TO MOVE IN THE FUTURE (*UNTIL AND UNLESS YOU CHOOSE TO DISABLE ALIGN-TO-GRID*).

### **SHOULD YOU HAVE ALIGN-TO-GRID ENABLED OR DISABLED?**

AS NOTED EARLIER, THE REASON WINDOWS 7 HAS ALIGN-TO-GRID ENABLED BY DEFAULT IS BECAUSE IT PREVENTS YOUR DESKTOP ICONS FROM ACCIDENTALLY STACKING UP ONE ON TOP OF THE OTHER, IN WHICH CASE THE ICON OR ICONS BELOW WOULD BE INVISIBLE. FOR THIS REASON, WE RECOMMEND KEEPING ALIGN-TO-GRID ENABLED.

*TIP: REGARDLESS OF YOUR CURRENT ALIGN-TO-GRID SETTINGS FOR DESKTOP ICONS, YOU CAN VIEW DESKTOP FILES BY OPENING WINDOWS EXPLORER: PRESS THE WINDOWS LOGO KEY AND HIT "R" TO LAUNCH THE RUNDIALOG. WHEN IT OPENS, TYPE "DESKTOP" AND HIT ENTER: WINDOWS 7 WILL OPEN YOUR DESKTOP ICONS (FILES AND FOLDERS) IN WINDOWS EXPLORER, LIKE A REGULAR FOLDER. FROM THERE, YOU CAN CHANGE THE ICON VIEW AS YOU WANT, WITHOUT AFFECTING YOUR DESKTOP, AS YOU SEE IT WHEN ALL WINDOWS ARE MINIMIZED.*

\*\*\*\*\*

CBS Sunday Morning  
Date: Wed, 10 Apr 2013 09:33:02 -0400

Interesting that I was just talking about this very thing with a group of people. I for one believe it is true. Why is it one person can create such drastic change and hundreds more of us cannot?

*The following was written by Ben Stein and recited by him on CBS Sunday Morning Commentary.*

*My confession:*

*I don't like getting pushed around for being a Jew, and I don't think Christians like getting pushed around for being Christians. I think people who believe in God are sick and tired of getting pushed around, period. I have no idea where the concept came from, that America is an explicitly atheist country. I can't find it in the Constitution and I don't like it being shoved down my throat...*

*Or maybe I can put it another way: where did the idea come from that we should worship celebrities and we aren't allowed to worship God as we understand Him? I guess that's a sign that I'm getting old, too. But there are a lot of us who are wondering where these celebrities came from and where the America we knew went to.*

*In light of the many jokes we send to one another for a laugh, this is a little different: This is not intended to be a joke; it's not funny, it's intended to get you thinking.*

*In light of recent events... terrorists attack, school shootings, etc. I think it started when Madeleine Murray O'Hare (she was murdered, her body found a few years ago) complained she didn't want prayer in our schools, and we said OK.*

*Then someone said you better not read the Bible in school... The Bible says thou shalt not kill; thou shalt not steal, and love your neighbor as yourself. And we said OK.*

*Then Dr. Benjamin Spock said we shouldn't spank our children when they misbehave, because their little personalities would be warped and we might damage their self-esteem (Dr. Spock's son committed suicide). We said an expert should know what he's talking about.. And we said okay..*

*Now we're asking ourselves why our children have no conscience, why they don't know right from wrong, and why it doesn't bother them to kill strangers, their classmates, and*

*themselves.*

*Probably, if we think about it long and hard enough, we can figure it out. I think it has a great deal to do with 'WE REAP WHAT WE SOW.'*

*Funny how simple it is for people to trash God and then wonder why the world's going to hell. Funny how we believe what the newspapers say, but question what the Bible says. Funny how you can send 'jokes' through e-mail and they spread like wildfire, but when you start sending messages regarding the Lord, people think twice about sharing. Funny how lewd, crude, vulgar and obscene articles pass freely through cyberspace, but public discussion of God is suppressed in the school and workplace.*

*Are you laughing yet?*

*Funny how when you forward this message, you will not send it to many on your address list because you're not sure what they believe, or what they will think of you for sending it.*

*Funny how we can be more worried about what other people think of us than what God thinks of us.*

*Pass it on if you think it has merit.*

*If not, then just discard it... no one will know you did. But, if you discard this thought process, don't sit back and complain about what bad shape the world is in.*

\*\*\*\*\*

*Jmax*

Jmax's Website <http://www.jmaxbits.com/>

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1. For help with a computer problem, put HELP in the subject line and give me info about the computer you're using, if you know it.

2. To view or print Jmax Bits Good Services List in the Villages area, click link [www.jmaxbits.com](http://www.jmaxbits.com)

3. To sign up for the non-computer newsletter, send an email to [VLGSClassifieds@aol.com](mailto:VLGSClassifieds@aol.com). Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: [Click here: Welcome To The Villages Computer Club](#)

To add your name to the VCC announcements list, send email to [TheVCC-subscribe@yahoogroups.com](mailto:TheVCC-subscribe@yahoogroups.com)

5. Fred Benson's website [www.thevillagescomputerbasics.com](http://www.thevillagescomputerbasics.com)