Google Android Tablet

Reading books

- **To open a book, simply tap on the cover**
- **Turn pages by tapping the right side of the screen or swiping the screen in the direction you'd like to turn the page.**
- **Tap the center of the screen to reveal a menu bar to see what page you're on or to skip to other places in a book.**
- **Search and Menu: In the top right of the app, you'll see icons for searching for text in the book, along with a Menu button that leads to additional reading options.**
- **Table of contents: Tap the menu button in the top-right corner, then select Contents to view a book's table of contents. *Note: If you are reading a free sample, the chapters that are not available as part of the free sample are grayed out*.**

Book settings and features

- **Display options: Tap the menu button in the top-right corner when reading, then select Display options menu item.**

You can change the font size, typeface, line height, and text alignment for the book you're reading. You can also change the brightness settings, or choose between day, night, and sepia themes. Some of these settings only apply when you are viewing the flowing text version of a book.

- **Back to library: Tap the Google Play Books icon in the top-left corner of your book to go back to your library.**

- **In-book Search: Tap the magnifying glass icon in the top-right corner to search for a word or phrase in the book you're reading. This feature works only for books in flowing text. If you've made a book for offline reading, you'll be able to use in-book search even when offline.**

- **About the book: Tapping "About the book" from the menu button in the top-right corner will display the Google Play Store page for the book, with its description, ratings, reviews and more.**

- **Share :Tapping "Share" gives you the option to share about the book you're reading on the social networks you have installed on your device (i.e. Google+, Twitter, Gmail).**

- **Keep on device: To ensure that your book will remain available for offline reading, tap the box next to Keep on device.**

Flowing text vs. original pages

Books are available in two viewing modes. In flowing text mode, the text of the book is wrapped according to your device's screen size, which allows you to read most books clearly even on a screen that is smaller than the original physical book. In original pages mode, the original scanned image of the book is displayed, which is useful when viewing on a larger screen, or when the contents of the book do not render well in flowing text mode.

The change the viewing mode, select Flowing text or Original pages from the menu button in the top-right corner when reading. For some titles, only one of these two modes may be available. Note that when viewing original book pages in Original pages mode, you won't be able to change the font size, typeface or line height.

Accessibility and text to speech

We offer accessibility support and text to speech (TTS) reading of books in the Google Play Books app for Android. These options are available within the Google Play Books app if you have enabled accessibility in your device's settings.

Once you have enabled TalkBack in your device's accessibility settings, simply open the Google Play Books app and navigate to a book you'd like to read. Tap the system menu button, then "Read Aloud."

Storage space

The Google Play Books app automatically stores books in the location with the most free space, whether that's your device or your SD card, as of when the app was first launched. If you've upgraded your app, your books will continue to be stored in the same location they were before the upgrade.

Troubleshooting

Newly purchased books aren't showing up in the Books app

First, tap the menu button in the top-right corner, and tap "Accounts" from the menu to make sure you're signed into the Books app using the same account you used to purchase the book. Your Google Wallet receipt will be emailed to that account.

If you still can't see your book, tap on "Refresh" from the menu button.

If you still don't see your book, you may need to manually re-sync your Books app. You'll have to be connected to the internet, and we recommend connecting to a Wifi network if you do not wish to use data. To do so, follow these steps:

1.   Go to the Android home screen

2.   On an Android phone, go to Menu > Settings > Applications > Manage applications > All > Books > Clear data. (On an Android tablet running Honeycomb, go to Apps in the top right-hand corner > Settings >Applications > Manage applications > All > Books > Clear data.)

3. **Re-open the Books app. There may be a delay in loading the first time as the complete book is downloaded again**

Pre-installed Google Play Books app

If your Android device came pre-installed with the Google Play Books app, it cannot be removed from your device. If you would like to make sure the Google Play Books app does not auto-update, go to the main section of the Google Play Store app. Then tap the menu button in the top-right corner. Tap My Apps. From the results, choose the Google Play Books app. Then, un-check the box for Allow automatic updating.

If you would like to make sure the Google Play Books app does not use any data, go to Settings > Accounts & sync. If you have "auto-sync" checked, click into each of your accounts and un-check "Sync Books".

Hide the Google Play Books app

You can hide the Google Play Books app if your device is running Android 4.0 or higher. If you'd like to hide the app from displaying:

- **Visit your device's Settings**
- **Select Apps > All > Google Play Books**
- **On the Google Play Books screen, select Disable**

Once you have taken this step, you will see a notification asking if you wish to "Disable built-in app?" This will allow you to hide the display of the Google Play Books app, preventing the app from receiving any updates or notifying you. Note that if you don't see "Disable", you may instead see "Uninstall updates". You will have to uninstall any updates you made to the app before being able to disable it.

Please note that this will not permanently remove the app, and you can re-enable it at any time again from your device's Settings.

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Google Android Tablet 2.3

For the problem of Kindle Android app not allowing me to see books via Archive:
1. Download Dropbox from Google Play Store.
2. Download ALDIKO reader

For the problem of the tablet going off when I unplug it from power although the battery status shows 100%
1. Use a straightened paperclip to press the button in the tiny hole on the edge of the tablet for 10 sec to allow the battery to be reset.
2. Then turn the tablet back on and leave on for a minimum of 5 hours.
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Google Android Tablet 2.3 - Battery Reset

1- Make sure that the tablet is plugged into the wall

2- Take a straightened out paperclip and press in the reset whole for 10seconds

3- If the tablet is not already back on at this point, press and hold the power button for 3seconds

4- Leave the tablet sitting without using it for 4-6 hours so that the battery is able to re initialize the charge for the battery

5- After the 6 hours unplug the tablet

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IPad Syncs Address Book via gMail

IPAD syncs easily with Google features. If you use AOL or other email, open a gmail account. You really should have a 2nd (free) email account and gMail is a good one. You can set a preference in gMail to forward all mail to your primary account automatically.

 On your gMail account, click on "Contacts", then "More" at the top and select "Import" and fill in info. You can create a separate address list of those in your primary account.

You will need to log into your Google account. Sync the IPAD via iTunes. It will update the contacts on the App that is pre installed on the IPAD. No doubt it works with other emails but definitely with Outlook and Outlook Express. It also syncs with the Google Calendar which can be edited via the IPAD.

If more info is needed, contact Virginia Mauldin at VADEE2@AOL.COM

How to Sync Your Contacts with an iPad - O'Reilly Answers
Sync & import Google Gmail Contacts on iPad

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How to fix an iPad that isn't working correctly:
from Art Fenn (The Villages Computer Club)

If you have an iDevice(iPad etc), a new update has appeared from Apple - IOS 5.1 (3 8 2012)along with the announcement of the "NewiPad". Update your iPad or other iDevice today.
Connect to your computer, open iTunes, download and install it.
If you are having unexplained things happening to your iDevice try the following.

1. **Turn iPad off and then on** – hold Home & Sleep wake button until you see the Off slider – turn off – then turn on

2. **Reboot** — hold Home & Sleep wake button until you see the Apple logo – automatically resets - will not lose anything (Usually one these will fix it).

3. **iTunes** — Restore after syncing - will not lose anything

4. **Search Apple Website** - http://www.apple.com/

5. **Call Apple -** 1-800-APL-CARE (1-800-275-2273)

6. **DFU (Recovery)Mode** – Google or Youtube will show you how - **Be Careful** – may lose some data and apps. Sync with your computer before doing this.

7. Take iPad to **The Apple Store**

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iPad Basic Operations

Reset IF Freezes or Other Problems – No loss of Apps
        Hold down SLEEP/WAKE and HOME buttons until you see the Apple logo – Push Wake
Turn off iPad
        Hold SLEEP/WAKE button for 5 seconds and slide to off.
Turn off screen
        Touch SLEEP/WAKE button for ½ second.
Screen Photo
        Push SLEEP/WAKE and HOME buttons for ½ sec. Photo goes to the photo library.
Switch by Volume Control
        Slide to red position to lock orientation, check general settings for setup.
Mute
        Hold down VOLUME button on the right side down for a few seconds.
Delete Apps
        Touch and hold icon until it wiggles and hit X, it will be deleted from iPad not iTunes.
Move Apps

Touch (not on the X) and hold icon until it wiggles then drag it where you want it.

Make folder

Touch and hold icon until it wiggles and drag it over another app - name folder

Bottom Tray

Can put 6 apps (iPad) at the bottom of the page and they stay on all pages.

Delete Active Apps - Double click on Home Button to delete app – Swipe right to adjust   brightness and iPod music controls.

Zoom Screen

Double tap on the screen to zoom in and out – with most apps.

Notifications

Drag down from digital clock.

Split Keyboard

Drag thumbs across keyboard in opposite directions, reverse to return.

All Capital Letters

Double tap on Shift Keys - tap again to return to normal.

Battery life

10 Hours – iPad may not charge through computer USB. (not enough power)

Misc

Discharge battery often to 10% before recharging - Apple recommendation

iPhone/iTouch charger - won't charge iPad (not enough power) need 10w

Ereaders - apps available. (Nook, Kindle, etc.)

iPad Today Show on Twit.Tv Great show on the iPad

http://twit.tv/ipt New 1X/week - old shows available to view.

Typing

Press . (period) hold and then flick up for '

Press , (comma) hold and then flick up for "

Double click the space bar to get a . (period) and a space

Tap 2 fingers on the space bar and get 2 spaces, 3 for 3, 4 for 4

Push and hold the following to get special characters

Letter Keyboard – E, Y, O, S, L, Z, C, N, !, ?, ,
Number Keyboard - #, 0, $, -, ., ?, ', "

Classes

The Villages Life Long Learning College

Other help

Use Google or Youtube to ask a specific question - great resources
iPad Manual & iPad Tours on the Apple Website
The three Apple Stores in the Orlando area.

iPad Tutor App – A must have!! This app shows you all the basic and many other operations on your iPad. It is called SCOtutor and is at the app store for free - a two hour tutorial.

To log on to WiFi at the The Villages Regional Rec Centers:

Click on Settings app, General should be highlighted, click on network, click on Wi-Fi, under choose network, click on The VillagesDotNet.

The form on the next page should appear. Type in your Golf ID, which is the number on your Villages ID Card. You will need your golf pin # (4 numbers). If you don't know it, call the listed numbers. After entering the numbers, you must scroll down and agree to these terms. At the top left of the page, you should see the internet symbol next to the word iPad, now you are on the internet.
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Kindle vs iPad

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Type in Kindle Fire Tutorials

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Borrowing Books from a Kindle Fire

From the Amazon.com\Kindle Store Home screen, tap Books, then Store. Tap the Kindle Owners' Lending Library category.

Eligible titles will display the Prime badge. Tap the the title for more information.

Tap the **Borrow for Free** button to borrow the title.

Reading Your Borrowed Book

The book currently being borrowed can be read on multiple Kindle devices, as long as they are registered to the same eligible account, but cannot be read on Kindle reading apps.

One book can be borrowed at a time, and there are no due dates. You can borrow a new book as frequently as once a month, directly on your registered Kindle device, and you will be prompted to return the book that you are currently borrowing.

If you have already borrowed a book in that calendar month, you are not yet eligible to borrow a new book until the next calendar month. There is no "roll-over" or accrual of unused borrowing eligibility.

Returning a Book to the Kindle Owners' Lending Library

If you are ready to return a borrowed book, you can do so while also borrowing your next book. If you try to borrow a new book on your Kindle, you'll be prompted to return the book you are currently borrowing. Follow the onscreen instructions to return the book and borrow your new book.

You can also manage your book returns through Manage Your Kindle. Locate the borrowed book within Your Kindle Library, click the Actions button and choose Return book.

There are no "due dates" for a book. A single book can be read on any number of Kindle devices, as long as they are registered to the same eligible account. Kindle Owners' Lending Library titles can only be read on registered Kindle devices, not free Kindle reading applications.

You can also manage your Prime membership under the Subscription Settings link on the Manage Your Kindle page.

Additional Information

Bookmarks, notes, and highlights are all available on Kindle Owners' Lending Library titles, and will be saved to your Amazon.com account. Should you ever borrow or purchase the book in the future, your notes and highlights will be available for you.

Books borrowed from the Kindle Owners' Lending Library can only be read on a Kindle device, not on Kindle reading apps.

If a customer cancels their eligible Prime membership after borrowing a book from the Kindle Owners' Lending Library they will lose access to the book.

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Kindle for PC

A free download from *www.amazon.com/gp/**kindle**/**pc***

You'll be able to download ebooks and read them on your own PC.

You will also be able to sync books from your PC to your handheld Kindle

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Kindle Fire Purchase or Rentals

You can purchase Kindle books directly from the Kindle Store using your Kindle Fire. You do not have to go to www.amazon.com.

With your Kindle Fire connected via Wi-Fi,

1.Tap Books on the Kindle Fire Home screen.

2. Tap Store. This takes you to the Kindle Store.

3. Browse by Category or search specific titles by tapping within the search filed.

4. If you select the "Buy" link, and you have the default 1-click payment method on your Amazon.com account you will be charged for the item and it will be delivered wirelessly to your Kindle Fire.

NOTE: To set up your 1-Click payment method so you can shop the Kindle Store directly from your Kindle Fire, visit the Manage Your Kindle page at

www.amazon.com/manageyourkindle and update your payment information in the "Kindle Payment Settings" section.

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Public Library Books for Kindle

Kindle customers can borrow Kindle books from libraries in the United States that offer digital services from OverDrive. Public Library Books for Kindle can be read on any generation Kindle device, free reading app, or in your web browser with Kindle Cloud Reader.

 Lake County has the Digital Services from OverDrive.

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1. Confirm that your local U.S. library offers Public Library Books (eBooks) for Kindle with OverDrive. Visit the OverDrive website: http://search.overdrive.com/ and select "Library Search."

2. Search for and check out Kindle books. When prompted, log in with your library card ID (and PIN, if required).

3. Once you've checked out your title, choose Get for Kindle. You'll be redirected to Amazon.com's Public Library Loan page for that title. Choose your device from the "Deliver to" menu, and choose "Get library book" to send the book to your reading app or device.

Notes:

- You need a library card for the branch from which you want to check out Public Library Books for Kindle.
- Public library books require an active Wi-Fi connection for wireless delivery to a Kindle device, or may be delivered via USB. Library books will not be delivered via your Kindle's 3G connection. Note that Kindle 1st Generation, Kindle 2nd Generation, and Kindle DX only have 3G connection capabilities. However, if you're unable to connect your Kindle device via Wi-Fi, you may instead load your library book to your Kindle device via USB. Learn how: www.amazon.com/kindletransfer
- If the book has restrictions to be downloaded only via USB, it will only work if you have a Kindle Device.

For more information about Public Library Books for Kindle, see our help page at:

www.amazon.com/help/kindle/publiclibraries

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Return a Book to your Local Library

Return a book loan to your local library, visit the **All Items** section of the **Manage Your Kindle** page (www.amazon.com/manageyourkindle) and follow these steps:

1. Click the "Actions" button next to the loaned title.
2. Select on "Return this book."
3. Select "Yes" in the pop-over window to confirm the return.

Once returned, remove the book from your Kindle device. Deleting a book from your device does not remove it from your account or return it to your local library.

To delete books from your Kindle Fire device, press and hold the item and tap "Remove from Device."
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Don't go CHRISTMAS shopping until you watch this YouTube
Put on sound

http://www.youtube.com/watch?v=ln01p1M2cH0
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Jmax

Jmax's Website   http://www.jmaxbits.com/
Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1.For help with a computer problem, put HELP in the subject line and give me info about the computer you're using, if you know it.

2.To view or print Jmax Bits Good Services List in the Villages area, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club
To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com