The Villages Computer Club will meet at 1 p.m. Friday Oct 4th at La Hacienda Recreation Center.

The program will feature a presentation on "Using Your Laptop to Manage Your Music" by Paul Rabenold.

Your laptop can be a rich source of quality music for you to enjoy. The ability to accumulate lots of it is easy and can present a problem as it accumulates. Finding and playing the songs you want, getting it to your mobile devices, selecting the right software and other items will all be addressed.

Following the presentation will be refreshments, door prizes and a problem solving session.

If you have a computer problem you can't resolve, fill out the troubleshooting request form found at thevillagescomputerclub.com and bring it to the meeting. Forms are also available at the meeting. Ask for one when you pick up your door prize ticket.

Guests are always welcome, please bring your village ID card. For information or to sign up to be on the VCC email list, visit the website or email Paul Rabenold at TVCC.Pres@gmail.com

thevillagescomputerclub.com

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iPad Basic Operations

Reset IF Freezes or Other Problems – No loss of Apps
   Hold down <u>SLEEP/WAKE</u> and <u>HOME</u> buttons until you see the Apple logo – Push Wake
Turn off iPad
   Hold <u>SLEEP/WAKE</u> button for 5 seconds and slide to off.
Turn off screen
   Touch <u>SLEEP/WAKE</u> button for ½ second.
Screen Photo
   Push <u>SLEEP/WAKE</u> and <u>HOME</u> buttons for ½ sec. Photo goes to the photo library.
Switch by Volume Control
   Slide to red position to lock orientation, check general settings for setup.
Mute
   Hold down <u>VOLUME</u> button on the right side down for a few seconds.

Delete Apps

Touch and hold icon until it wiggles and hit X, it will be deleted from iPad not iTunes.

Move Apps

Touch (not on the X) and hold icon until it wiggles then drag it where you want it.

Make folder

Touch and hold icon until it wiggles and drag it over another app - name folder

Bottom Tray

Can put 6 apps (iPad) at the bottom of the page and they stay on all pages.

Delete Active Apps - Double click on <u>Home</u> Button to delete app – Swipe right to adjust   brightness and iPod music controls.

Zoom Screen

Double tap on the screen to zoom in and out – with most apps.

Notifications

Drag down from digital clock.

Split Keyboard

Drag thumbs across keyboard in opposite directions, reverse to return.

All Capital Letters

Double tap on Shift Keys - tap again to return to normal.

Battery life

10 Hours – iPad may not charge through computer USB. (not enough power)

Misc

Discharge battery often to 10% before recharging - Apple recommendation

iPhone/iTouch charger - won't charge iPad (not enough power) need 10w

Ereaders - apps available. (Nook, Kindle, etc.)

iPad Today Show on Twit.Tv Great show on the iPad

http://twit.tv/ipt New 1X/week - old shows available to view.

Typing

Press . (period) hold and then flick up for '

Press , (comma) hold and then flick up for "

Double click the space bar to get a . (period) and a space
Tap 2 fingers on the space bar and get 2 spaces, 3 for 3, 4 for 4

Push and hold the following to get special characters
Letter Keyboard – E, Y, O, S, L, Z, C, N, !, ?, ,
Number Keyboard - #, 0, $, -, ., ?, ', "

Classes
The Villages Life Long Learning College

Other help
Use Google or Youtube to ask a specific question - great resources
iPad Manual & iPad Tours on the Apple Website
The three Apple Stores in the Orlando area.

iPad Tutor App – A must have!! This app shows you all the basic and many other operations on your iPad. It is called SCOtutor and is at the app store for free - a two hour tutorial.

To log on to WiFi at the The Villages Regional Rec Centers:

Click on Settings app, General should be highlighted, click on network, click on Wi-Fi, under choose network, click on The VillagesDotNet.

The form on the next page should appear. Type in your Golf ID, which is the number on your Villages ID Card. You will need your golf pin # (4 numbers). If you don't know it, call the listed numbers. After entering the numbers, you must scroll down and agree to these terms. At the top left of the page, you should see the internet symbol next to the word iPad, now you are on the internet.

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How to fix an iPad that isn't working correctly:
from Art Fenn (The Villages Computer Club)

If you have an iDevice(iPad etc), a new update has appeared from Apple - IOS 5.1 (3 8 2012)along with
the announcement of the "NewiPad". Update your iPad or other iDevice today.
Connect to your computer, open iTunes, download and install it.
If you are having unexplained things happening to your iDevice try the following.

1. **Turn iPad off and then on** – hold Home & Sleep wake button until you see the Off
slider – turn off – then turn on

2. **Reboot** — hold Home & Sleep wake button until you see the Apple logo –
automatically resets - will not lose anything (Usually one these will fix it).

3. **iTunes** — Restore after syncing - will not lose anything

4. **Search Apple Website** - http://www.apple.com/

5. **Call Apple -** 1-800-APL-CARE (1-800-275-2273)

6. **DFU (Recovery)Mode** – Google or Youtube will show you how - **<u>Be Careful</u>** – may
lose some data and apps. Sync with your computer before doing this.

7. Take iPad to **The Apple Store**

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IPad Syncs Address Book via gMail

IPAD syncs easily with Google features. If you use AOL or other email, open a gmail account. You really should have a 2nd (free) email account and gMail is a good one. You can set a preference in gMail to forward all mail to your primary account automatically.

 On your gMail account, click on "Contacts", then "More" at the top and select "Import" and fill in info. You can create a separate address list of those in your primary account.

You will need to log into your Google account. Sync the IPAD via iTunes. It will update the contacts on the App that is pre installed on the IPAD. No doubt it works with other emails but definitely with Outlook and Outlook Express. It also syncs with the Google Calendar which can be edited via the IPAD.

If more info is needed, contact Virginia Mauldin at VADEE2@AOL.COM

How to Sync Your Contacts with an iPad - O'Reilly Answers
Sync & import Google Gmail Contacts on iPad
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Wireless Using Kindle Fire

1. Turn on Kindle

2. Click the little wheel at the top right corner, next to the battery icon and select Wi-Fi.

3. Click ON. A list of the wireless networks within your range will show up.

4. Click YOUR wireless network (the same one you use on your laptop).

5. The first time you select it, it will require that you enter the WEP or WPA passcode that secures your laptop wireless. After you put it in, it won't ask for it again.

6. Click Connect..you will see it 'securing ip address,etc." Just wait until it says CONNECTED.

Now you will be able to go to the web or to your email

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Kindle Fire Contacts Favorites and Email

Contacts

1. There are 2 ways to bring up contact list.

       a. On the home page, type into the search box near the top of the page, "contacts" without quotes. Click Search.

       b. Open email program, click the Options icon at the bottom of the page and select Contacts.

2. To add a contact, click Options icon at bottom that looks like a box with 3 shelves. Select New Contact.

3. Add Name, Phone # and email address. Click Save

Kindle Fire Favorites

A short list of Favorite contacts can be created containing only the contacts you Most often contact.

1. Bring up the contact list, click a name you wish to add to your Favorite list and click the 'dim' star at the right of that name. The star will become a bright gold color and this name will be added to the Favorite Contacts. Add all contacts you wish to include on this list.

2. When you wish to email or phone a person on your favorites list, bring up the Contacts list, which may be very long, and click Favorites at the top right of the page.

Send An Email using Kindle Fire

1. Open your email program by clicking the blue envelope icon on the home page that has @ on it.

2. To send an email, click the Options icon at the bottom of the list of email and select Contacts.

3. Doubleclick the email option by the name and a message box will open.

4. Write the email then click SEND near the bottom of the page.

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Kindle Fire Reset

1. Unplug the Kindle fire from electric source.

2. Turn it on.

3. Now press and hold the ON/OFF button for a full 20 seconds. Let go the button and wait for it to reboot. (If necessary press the power button to boot). This will reset the Kindle but will not remove and work you've done or remove any apps downloaded.

Caution:Kindle Factory Reset removes all data

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Kindle Fonts Setting

When reading books, magazines, newspapers, or other items on Kindle, you can select a font size that is comfortable for you. Kindle provides a various font sizes ranging from approximately seven to 40 points and allows you to easily change the text size while reading.

You can choose from eight different font sizes on Kindle Fire. To change the font size while reading,

1. Tap the top of the screen to bring up the menu at the bottom of the screen

2. Or tap the center of the screen while reading text.

2. Tap the Text icon (Aa) to display text appearance options.

3. Tap to select the preferred font size.. Select the Text button (Aa) that is your desired font size.

On the same menu, you'll also see options to adjust the words per line, typeface, line spacing and font size. When finished selecting your preferences, tap the "x" in the corner of the menu to close it.

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Kindle for PC

A free download from *www.amazon.com/gp/**kindle**/**pc***

You'll be able to download ebooks and read them on your own PC.

You will also be able to sync books from your PC to your handheld Kindle

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Kindle Owners Lending Library

You can borrow one book from the Kindle Owners' Lending Library each calendar month. You can deliver the book to other Kindle devices registered to your Amazon account.

   From your device, open the Kindle Store.

   Select All Categories, and then select Kindle Owners' Lending Library.

   Eligible titles display the Prime badge.
   image of prime badge

   When you've made your selection, select Borrow for Free.

   You can borrow only one book at a time. If you've already borrowed a book, you'll be prompted to return it before you can borrow a different book.
   Note: Available titles may change each calendar month.

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Returning borrowed ebooks to Kindle

[Click here: Amazon.com : Kindle Store : Manage Your Kindle](#)

1. Click link above, sign in then click Manage Your kindle. Your borrowed book will be listed.
2. Click Action and select Return this book.

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Kindle Tutorials

Click Here: [Click here: Amazon.com Help](#)

Type in Kindle Fire Tutorials

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What's happening to our food?

http://www.youtube.com/watch?v=jInRbFK6JrQ&feature=youtu.be
http://www.youtube.com/watch?v=oCQ5Cybx3wg&feature=youtu.be