

61st Annual Observance NATIONAL DAY OF PRAYER, MAY 3 - CHURCH ON THE SQUARE, THE VILLAGES, FL 2PM

ONE NATION UNDER GOD

You missed a wonderful prayer service today, if you were unable to attend the National Day of Prayer, May 3rd. It was held at The Church on the Square and was a nondenominational prayer service for America with participation by area Christian Churches.

I do hope the Daily Sun will report it well in tomorrow's paper.

**The Villages Computer Club
The Villages Computer Club will meet at 1 p.m. Friday May 4th at La Hacienda Recreation Center.**

This week's program will feature a presentation by Richard Woods titled "*Looking for the Best Anti-Virus Program.*"

Following the presentation will be refreshments, 50/50, door prizes and a problem solving session. If you have a computer problem you can't resolve, fill out the problem report form found at <http://thevillagescomputerclub.com/meetings.php> and bring it to the meeting.

For more information on the VCC please reference the clubs web site at: <http://thevillagescomputerclub.com/>

Guests are always welcome. For information, email Paul Rabenold at TVCC.Pres@gmail.com

Interdenominational service to pray for our country.

Church on the Square, The Villages, Fl - Day of Prayer 2-4pm, Thursdy, May 3th

"Warning" If you, your kids or grand kids take pics from your phone---WATCH THIS! This is truly alarming - please take the time to watch. At the end they'll tell you how to set your phone so you don't run this risk!

<http://www.youtube.com/watch?v=N2vARzvWxwY>

Chrome OS - a computer with a browser but no programs

<http://www.youtube.com/watch?v=0QRO3gKj3qw>

Steve Gibson website where you can check the security of the ports to your computer. Also very interesting info about creating strong passwords.

<https://www.grc.com/x/ne.dll?bh0bkyd2>

Skydrive Storage

If you're a present user of Skydrive, you should consider their new offer to upgrade your SkyDrive to the full 25GB storage space. Limited time offer.... New users will be limited to 7GB.

Gmail Insert Images

1. Go to the top right of the gmail page and click on "Settings."
2. Then click on "Labs."
3. There is an option that is called "Inserting Images." Click on the box to enable.
4. At the bottom of the page click on the button that allows you to save changes. (Very important!)

5. Open up a new page to compose a message and now you will have a new icon that looks like a small picture of mountains or hills. (On my computer it is the 9th icon)
6. Click on this icon and you will get a box that gives you the option to either browse your computer to get the file, or enter the URL of where the image resides on the internet if it is on a website instead of on your computer.
7. Once it loads, or finds it on your computer, click on "Add Image."

It sounds like a long process, but once you have the icon installed, the directions get reduced to...Click on icon, select picture and "add image."

Windows Taskbar and Start menu

The taskbar and Start menu are so much more than simple program launchers. Help them help you work more efficiently in Windows 7.

By Loyd Case

http://www.pcworld.com/article/238184/windows_tips_and_tricks_master_the_taskbar_and_start_menu.html

Excellent information. You may want to save it or print it. Jmax

Create an address book in Outlook

(From www.microsoft.com)

If [Microsoft Outlook](#) is your default e-mail program, you can use it to store all of your addresses. Because Outlook is a Microsoft Office program, you can import your address data into Office programs like [Word](#) and [Excel](#) to create documents such as labels and envelopes.

To enter names

- To add friends and family to the address book, open Outlook.
- Go to the **View** menu, point to **Toolbars**, and make sure both the **Standard** and **Advanced** toolbars are selected (when chosen, a checkmark will appear).
- From the Outlook shortcut menu, select **Contacts**. Or, select the **Go** menu, and then click **Contacts**.
- On the **Standard** toolbar, click **New** to add a new contact.
- Under the **General** tab, enter all pertinent information about the individual: full name, mailing address, phone numbers, e-mail address, etc.
- Click the **Details** tab to input further facts about the person such as their birthday.
- Select **Save and Close** to file your information in your address book.

Maintaining and finding names

Once you've entered all of your contacts, it's very easy to update information and add new people.

- Entries are saved in alphabetical order. Along the right-hand side of your Contact page, you will see all the letters of the alphabet. Click a letter to find an entry.
- You can also find a contact by clicking **Find** on the **Standard** toolbar and entering key words.
- You can classify your address book entries by name, category, company, and more. Go to the **View** menu and point to **Arrange By** and then **Current View** to see your options.
- To edit an entry, double-click it.

Printing your address book

- If you would like a hard copy of your address book, select how you want it to appear on paper. You can choose from different page layouts by clicking the **File** menu, and then **Page Setup**.
- Go to the **File** menu and click **Print Preview** to ensure it's the right view, and then select **Print**.
- You can also categorize your entries in different groups, for example business or family, by going to the **Tools** menu and clicking **Organize**. Grouping addresses makes it easy when you want to send correspondence to an entire list instead of entering each name individually.

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Create an address book in Works

Creating an address book through [Microsoft Works](#) or [Windows](#) allows you to retrieve information through programs such as [Outlook Express](#) if it is your default e-mail program. (Note that Outlook Express is a different e-mail program than Outlook as listed above.)

To enter names

- To open the Windows Address Book, go to the **Start** menu and select **All Programs**, then **Accessories**, and then **Address Book**.
- Or, open the Works Task Launcher and go to **Household Management**, click **Addresses**, and then click **Start this task**.
- A page will open called Address Book — Main Identity.
- Go to the **File** menu and click **New Contact**, or select **New** and then **New**

Contact from the toolbar.

- Click on the different tabs to enter all pertinent information.
- When you're done, click **OK** and the contact will be saved and added to the address book.

Maintaining and finding names

- Double-click entries to edit information.
- To search for a person's entry, click **Find People** and type their first or last name to find them in your list.
- To group entries into different categories, go to **New** and then **New Group** on the toolbar. Grouping addresses makes it easy when you want to send correspondence to that entire list instead of contacting them individually.
- Enter a name for your group and then click **Select Members**.
- This will allow you to choose the relevant contacts from your address book.
- Click on the entry you require and hit **Select** to add them to your group.
- Press **OK** when done.
- All groups are organized along the left-hand side of the task pane.
- Go to the **View** menu and click **Sort By** to select how you want to classify your contacts.
- Click **Print** on the toolbar to print a copy of your address book.

Article written by Tara Nolan and adapted from an original piece from [Microsoft Home Magazine](#).

Roman Catholic leaders are calling for two weeks of public protests against President Barack Obama's policies as they intensify their argument that the administration is engaged in a war on religion.

<http://www.newsmax.com/US/catholic-bishops-protest-obama/2012/04/24/id/436836>



Jmax's Website <http://www.jmaxbits.com/>

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1. For help with a computer problem, put **HELP** in the subject line and give me info about the computer you're using, if you know it.

2. To view or print **Jmax Bits Good Services List** in the Villages area, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put **SUBSCRIBE** in the subject line. To send an Ad, place **AD** in the subject line.

4. The Villages Computer Club's web page: [Click here: Welcome To The Villages Computer Club](#)

To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com