The Villages Computer Club

The Villages Computer Club will meet at 1 p.m. Friday May 11th at Lake Miona Recreation Center.

This week's program will feature a presentation by FredBenson titled "Photo Editing Options."

Following the presentation will be refreshments, 50/50, doorprizes and a problem solving session.

If you have a computer problem you can't resolve, fill out the problem report form found at <u>http://thevillagescomputerclub.com/meetings.php</u> and bring it to the meeting.

For more information on the VCC please reference the clubsweb site at: http://thevillagescomputerclub.com/

Guests are always welcome. For information, email PaulRabenold at TVCC.Pres@gmail.com

<u>New App - iPad -</u>

Check out - SayHi Translator - .99 -translates spoken words into 33 different languages and shows text -Fantastic

To uninstall Internet Explorer

If you're trying to uninstall Internet Explorer because of an issue with the browser, first check to see if a solution is listed in <u>Internet Explorer 9 Help and How-to</u>.

The following instructions apply to both Windows 7 and Windows Vista.

1. Click the Start button , type Programs and Features in the search box, and then click View installed updates in the left pane.

- 2. Under Uninstall an update, scroll down to the Microsoft Windows section.
- 3. Right-click Windows Internet Explorer 9, click Uninstall, and then, when prompted, click Yes.
- 4. Click one of the following:
 - Restart now (to finish the process of uninstalling Internet Explorer 9 and restore the previous version of Internet Explorer).
 - Restart later

Note

After you uninstall Internet Explorer 9, the previously installed version of Internet Explorer will be available on your PC. It isn't necessary to reinstall.

If the previous steps didn't work to uninstall Internet Explorer, see <u>How to uninstall or</u> remove Internet Explorer 9 when the standard uninstallation process doesn't work.

Automatically save and recover Office files

(Clicking the ? at the right end of the menu bar and typing in AutoSave brought up all the info below)

Sometimes a Microsoft Office program closes before you can save changes to a file you are working on. Some possible causes include:

A power outage occurs.

Your system is made unstable by another program.

Something goes wrong with the Microsoft Office program itself.

Although you can't always prevent problems such as these from happening, you can take steps to protect your work when an Office program closes abnormally.

Learn how AutoRecover and AutoSave work

The AutoRecover option (in these Microsoft Office programs: Word, Excel, PowerPoint, Publisher, and Visio) and AutoSave option (in Microsoft Office Outlook) can help you avoid losing work in two ways:

- Your data is automatically saved If you enable AutoRecover or AutoSave, your file (such as a Microsoft Office Word document) or item (such as an Outlook e-mail message) is automatically saved as often as you want. Therefore, if you have been working for a long time but forget to save a file or if your power goes out, the file you have been working on contains all or at least some of the work you have done since you last saved it.
- Your program state is automatically saved In Microsoft Office Excel, Microsoft Office Outlook, Microsoft Office PowerPoint, and Microsoft Office Word, there is an additional benefit to enabling AutoRecover or AutoSave. In these programs, if you enable this option, some aspects of the state of the program are recovered when the program is restarted after it closed abnormally.

For example, you are working on several Excel workbooks at the same time. Each file is open in a different window, with specific data visible in each window. In one of the workbooks, a cell is selected to help you keep track of which rows you already reviewed, and then Excel crashes. When you restart Excel, it opens the workbooks again and restores the windows to the way they were before Excel crashed.

Although not every aspect of your program's state can be recovered, in many cases, the Recovery feature can help you recover more quickly.

Enable and adjust AutoRecover and AutoSave

Which 2007 Microsoft Office system program are you using?

Excel

1. Click the Microsoft Office Button , and then click Excel Options.

- 2. Click Save.
- 3. Select the Save AutoRecover information every *x* minutes check box.

4. In the minutes list, specify how often you want the program to save your data and the program state.

TIP The amount of new information that the recovered file contains depends on how frequently a Microsoft Office program saves the recovery file. For example, if the recovery file is saved only every 15 minutes, your recovered file won't contain your last 14 minutes of work before the power failure or other problem occurred.

5. Optionally, you can change the location (specified in the AutoRecover file location box) where the program automatically saves a version of files you work on.

Outlook

- 1. On the Tools menu, click Options.
- 2. On the Preferences tab, click E-mail Options, and then click Advanced Email Options.
- 3. Select the AutoSave items every: *x* minutes check box.
- 4. In the minutes list, specify how often you want the program to save your data and the program state.

TIP The amount of new information that the recovered item contains depends on how frequently a Microsoft Office program saves the recovery item. For example, if the recovery item is saved only every 15 minutes, your recovered item won't contain your last 14 minutes of work before the power failure or other problem occurred.

5. Optionally, on the AutoSave items in menu, select the folder where you want Outlook to automatically save items.

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PowerPoint

1. Click the Microsoft Office Button, and then click PowerPoint Options.

2. Click Save.

- 3. Select the Save AutoRecover information every *x* minutes check box.
- 4. In the minutes list, specify how often you want the program to save your data and the program state.

TIP The amount of new information that the recovered file contains depends on how frequently a Microsoft Office program saves the recovery file. For example, if the recovery file is saved only every 15 minutes, your recovered file won't contain your last 14 minutes of work before the power failure or other problem occurred.

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Publisher

- 1. On the Tools menu, click Options, and then click the Save tab.
- 2. Select the Save AutoRecover information every *x* minutes check box.
- 3. In the minutes list, specify how often you want the program to save your data.

TIP The amount of new information that the recovered file contains depends on how frequently a Microsoft Office program saves the recovery file. For example, if the recovery file is saved only every 15 minutes, your recovered file won't contain your last 14 minutes of work before the power failure or other problem occurred.

Visio

- 1. On the Tools menu, click Options, and then click the Save/Open tab.
- 2. Select the Save AutoRecover information every *x* minutes check box.
- 3. In the minutes list, specify how often you want the program to save your data.

TIP The amount of new information that the recovered file contains depends on how frequently a Microsoft Office program saves the recovery

file. For example, if the recovery file is saved only every 15 minutes, your recovered file won't contain your last 14 minutes of work before the power failure or other problem occurred.

Word

- 1. Click the Microsoft Office Button , and then click Word Options.
- 2. Click Save.
- 3. Select the Save AutoRecover information every *x* minutes check box.
- 4. In the minutes list, specify how often you want the program to save your data and the program state.

TIP The amount of new information that the recovered file contains depends on how frequently a Microsoft Office program saves the recovery file. For example, if the recovery file is saved only every 15 minutes, your recovered file won't contain your last 14 minutes of work before the power failure or other problem occurred.

5. Optionally, you can change the location (specified in the AutoRecover file location box) where the program automatically saves a version of files you work on.

Save early and save often

The AutoRecover and AutoSave features are not a substitute for regularly saving your work by clicking Save . Manually saving your file is the surest way to preserve the work you have done.

After saving the first time and giving the file a name, you just need to press CTRL+S to save any additional material added to a file.

Administrative Permission

Q. I tried to make some changes in my msconfig Startup and get the message that I do not have the necessary administrative permission to make changes.

A. If you are the owner of the computer, then when it was setup it should have given you administrative rights. Obviously, is wasn't setup to do this, so try this.

1. Click Start...control panel...and down at the bottom click Users Accounts.

2. Click the Owner account and select Change my account.

3. On the next screen select Change my account type.

4. Next select Administrative Account

5.Save

By the name of your account now it should say ADMINISTRATIVE ACCOUNT Now when you log in and try to change something it should allow you to make the changes.

System Restore

Win XP and Win 7 has a built in Restore feature

Suddenly your computer goes bonkers!!! Nothing you check gives you an indication of what the problem is.

When all checks fail, you may consider a registry restore back to a time prior to the problems development.

Win 7 System Restore: http://windows.microsoft.com/en-US/windows7/help

Create a System Restore Point in Win 7

1. Click Start...Control Panel....System.....System Protection...Create Restore Point.

2. Type in a short description of why you're creating a restore point.

3. Click Create

System Restore: frequently asked questions

Here are answers to some common questions about System Restore.

How does System Restore work?

System Restore uses <u>restore points</u> to return your system files and settings to an earlier point in time without affecting personal files. Restore points are created automatically every week, and just before significant <u>system events</u>, such as the installation of a program or device <u>driver</u>. You can also create a restore point manually. For more information about System Restore, see <u>What is System Restore</u>?

To open System Restore

Before you start System Restore, save any open files and close all programs. Once you confirm your restore point, System Restore restarts your computer.

• <u>Click to open System Restore</u>. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.

Can I undo the changes System Restore makes?

Yes. Every time you use System Restore, a restore point is created before proceeding, so you can undo the changes if they don't fix your problem. If you use System Restore when the computer is in <u>safe mode</u> or using the System Recovery Options, you cannot undo the restore operation. However, you can run System Restore again and choose a different restore point, if one exists.

To undo the changes System Restore makes

- 1. <u>Click to open System Restore</u>. If you are prompted for an administrator password or confirmation, type the password or provide confirmation.
- 2. Click Undo System Restore, and then click Next.
- 3. Review your choices, and then click Finish.

What files are changed during a system restore?

System Restore affects Windows system files, programs, and <u>registry</u> settings. It can also make changes to scripts, batch files, and other types of <u>executable files</u> created under any user account on your computer. System Restore does not affect personal files, such as e-mail, documents, or photos, so it cannot help you restore a deleted file. If you have backups of your files, you can restore the files from a backup.

How do I choose a restore point?

System Restore automatically recommends the most recent restore point created before a significant change, such as installing a program. You can also choose from a list of restore points. Try using restore points created just before the date and time you started noticing problems. The descriptions of the restore points that are created automatically correspond with the name of an event, such as Windows Update installing an update. System Restore returns your computer to the state that it was in before the restore point that you chose.

How long are restore points saved?

Restore points are saved until the disk space System Restore reserves is filled up. As new restore points are created, old ones are deleted. If you turn off system protection (the feature that creates restore points) on a disk, all restore points are deleted from that disk. When you turn system protection back on, new restore points are created. For more information about system protection, see <u>What is system protection</u>?

What if System Restore doesn't fix the problem?

If System Restore doesn't fix the problem, you can undo the restore operation or try choosing a different restore point. If System Restore doesn't display any restore points to choose from, make sure you have system protection turned on and that you have at least 300 MB of free space left on your hard disk if it is 500 MB or larger, or have at least 50 MB of free space if your hard disk is smaller than 300 MB. If System Restore doesn't fix the problem, you can also try an advanced recovery method. For more information, see <u>Choosing an advanced recovery method</u>.

Win XP System Restore:

- 1. Click START...All Programs
- 2. Click Accessories....System Tools....System Restore
- 3. Select Restore My System to a Prior Date.
- 4. When the calendar comes up, select a date that is **in bold** that is prior to the problem starting.

NOTE: IT is very important that you create a NEW Restore point some days when the computer is humming along at it's best.

Note2: Never cheat on amount of space allow for Restore Points. Allow the max if you have enough space on your hard drive. To check:

- 1. Rightclick MY COMPUTER....select Properties.
- 2. Click the System Restore tab.
- 3. Select the drive you wish to edit and click Settings.
- 4. Move the slider to the right to increase space or to the left to reduce the amount of hard drive space reserved to store System Restore Points. If you have a huge hard drive, you may wish to reduce the space reserved as the space reserved is a % of the total hard drive space.

REMOVE OLD RESTORE POINTS:

Should a virus or serious problem be found in your computer, it is most important that the old restore points be removed to prevent putting that problem back into your computer should you do a system restore back to a date where the problem was active in your computer.

1.When the problem has been found and fixed, create a new system restore point.

2. Click START...All Programs3. Click Accessories....System Tools....System Restore4. Select CREATE RESTORE POINT.

5.Next, select turn off System Restore. Select System Restore Settings and click turn off system Restore on all drives. You'll get a message that turning off System Restore will remove all prior restore points. Click OK. 6.Restart your computer.

7.Using steps 2-3 go back to System Restore and System Restore Settings and turn on System Restore again. And create another New System Restore point.

Teachers never learn where their influence ends. And we all need to remember this as our lives touch other lives even momentarily.

http://www.makeadifferencemovie.com/

Written by a Cop for Our Own Safety

Everyone should take 5 minutes to read this. It may save your life or a loved one's life.

After reading these9 crucial tips, forward them to someone you care about.

It never hurts to be careful in this crazy world we live in.

1. Tip from Tae Kwon Do :

The elbow is the strongest point on your body.

If you are close enough to use it, do!

2..Learned this from a tourist guide. If a robber asks for your wallet and/or purse,

DO NOT HAND IT TO HIM. Toss it away from you....

Chances are that he is more interested in your wallet and/or purse than you,

and he will go for the wallet/purse.

RUN LIKE MAD IN THE OTHER DIRECTION!

3.If you are ever thrown into the trunk of a car, kick out the back tail lights and stick your arm out the hole

and start waving like crazy..

The driver won't see you, but everybody else will. This has saved lives..

4. Women have a tendency to get into their cars after shopping, eating, working, etc., and just sit

doing their checkbook, or making a list, etc.

DON'T DO THIS!)

The predator will be watching you, and this is the perfect opportunity for him to get in on the passenger side, put a gun to your head, and tell you where to go.

AS SOON AS YOU GET INTO YOUR CAR , LOCK THE DOORS AND LEAVE..

If someone is in the car with a gun to your head

DO NOT DRIVE OFF, Repeat: DO NOT DRIVE OFF!

Instead gun the engine and speed into anything, wrecking the car.

Your Air Bag will save you.

If the person is in the back seat they will get the worst of it.

As soon as the car crashes bail out and run.

It is better than having them find your body in a remote location.

5. A few notes about getting into your car in a parking lot, or parking garage:

A.) Be aware: look around you, look into your car, at the passenger side floor , and in the back seat.

B..)If you are parked next to a big van, enter your car from the passenger door.

Most serial killers attack their victims by pulling them into their vans while the women are attempting to get into their cars.

C.)Look at the car parked on the driver's side of your vehicle,

and the passenger side.. If a male is sitting alone in the seat nearest your car, you may want to walk back

into the mall, or work, and get a guard/policeman to walk you back out.

IT IS ALWAYS BETTER TO BE SAFE THAN SORRY. (And better paranoid than dead.)

6. ALWAYS take the elevator instead of the stairs.

Stairwells are horrible places to be alone and the perfect crime spot.

This is especially true at NIGHT!

7.If the predator has a gun and you are not under his control, ALWAYS RUN!

The predator will only hit you (a running target). 4 in 100 times; and even then,

it most likely WILL NOT be a vital organ. RUN, Preferably in a zig -zag pattern!

8.As women, we are always trying to be sympathetic: STOP

It may get you raped, or killed. Ted Bundy, the serial killer, was a good-looking,

well educated man, who ALWAYS played on the sympathies of unsuspecting women.

He walked with a cane, or a limp, and often asked 'for help' into his vehicle or with his vehicle,

which is when he abducted his next victim.

9. Another Safety Point:

Someone just told me that her friend heard a crying baby on her porch the night before last, and she called the police because it was late and she thought it was weird.. The police told her

'Whatever you do, DO NOT open the door..'

The lady then said that it sounded like the baby had crawled near a window, and she was worried

that it would crawl to the street and get run over.

The policeman said, 'We already have a unit on the way, whatever you do, DO NOT open the door.'

He told her that they think a serial killer has a baby's cry recorded and uses it to coax women out of their homes thinking that someone dropped off a baby.. He said they have not verified it,

but have had several calls by women saying that they hear baby's cries outside their doors when they're home alone at night.

10. Water scam!

If you wake up in the middle of the night to hear all your taps outside running or what you

A STRANGER IN OUR HOME

A few years after I was born, my Dad met a stranger who was new to our small town. From the beginning, Dad was fascinated with this enchanting newcomer and soon invited him to live with our family. The stranger was quickly accepted and was around from then on.

As I grew up, I never questioned his place in my family. In my young mind, he had a special niche. My parents were complementary instructors: Mom taught me good from evil, and Dad taught me to obey. But the stranger... He was our storyteller. He would keep us spellbound for hours on end with adventures, mysteries and comedies.

If I wanted to know anything about politics, history or science, he always knew the answers about the past, understood the present and even seemed able to predict the future! He took my family to the first major league ball game. He made me laugh, and he made me cry. The stranger never stopped talking, but Dad didn't seem to mind.

Sometimes, Mom would get up quietly while the rest of us were shushing each other to listen to what he had to say, and she would go to the kitchen for peace and quiet. (I wonder now if she ever prayed for the stranger to leave.)

Dad ruled our household with certain moral convictions, but the stranger never felt obligated to honor them. Profanity, for example, was not allowed in our home - not from us, our friends or any visitors. After our long time visitor stayed longer he became more daring however, and even got away with four-letter words that burned my ears and made my dad squirm and my mother blush. My Dad didn't permit the liberal use of alcohol but the stranger encouraged us to try it on a regular basis. He made cigarettes look cool, cigars manly, and pipes distinguished. He talked freely (much too freely!) about sex. His comments were sometimes blatant, sometimes suggestive, and generally embarrassing..

I now know that my early concepts about relationships were influenced strongly by the stranger. Time after time, he opposed the values of my parents, yet he was seldom rebuked... And NEVER asked to leave.

More than fifty years have passed since the stranger moved in with our

family. He has blended right in and is not nearly as fascinating as he was at first. Still, if you could walk into my parents' den today, you would still find him sitting over in his corner, waiting for someone to listen to him talk and watch him draw his pictures.

> His name?.... We just call him 'TV.'

He has a wife now....we call her 'Computer.'

Their first child is "Cell Phone".

Second child "I Pod "

This is well worth the investment of time, it will stir your deepest passions and for me, made me realize that we are all on 'borrowed time.' If you don't watch to the end, you will miss the message.

Please take the time to watch this video. I doubt that you have ever seen it before. It is about a American Airlines Flight 11 the morning of 9/11. Flight 11 was the first Boeing 767 to fly into a Trade Center on 9/11. It is unlike anything I have seen, read or heard about 9/11. It really is or shared.

Jmax Bits Newsletter is now posted each Monday & Thursday on the website.

2.To view or print Jmax Bits Good Services List in the Villages area, click link

3. To sign up for the non-computer newsletter, send an email to

1.For help with a computer problem, put HELP in the subject line and give me info

IN MY SEAT

www.jmaxbits.com

Jmax's Website http://www.jmaxbits.com/

You have the option for a .pdf or a .rtf file.

about the computer you're using, if you know it.

Ymax

VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club

To add your name to the VCC announcements list, send email to TheVCCsubscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com