

# **There is NO VCC meeting this Friday 3/30/2012(tomorrow)**

**Next meeting is April 6th at La Hacienda**

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## **Windows Basics: all topics**

Windows Basics topics are designed to introduce you to personal computing and the Windows [operating system](#). Whether you're a beginning computer user or someone with experience using a previous version of Windows, these topics will help you understand the tasks and tools you need to use your computer successfully.

### **Learn about your computer**

- [Introduction to computers](#)
- [Parts of a computer](#)
- [Using your mouse](#)
- [Using your keyboard](#)
- [Turning off your computer properly](#)

### **Desktop fundamentals**

- [The desktop \(overview\)](#)
- [The Start menu \(overview\)](#)
- [The taskbar \(overview\)](#)
- [Desktop gadgets \(overview\)](#)
- [Working with windows](#)
- [Using menus, buttons, bars, and boxes](#)

### **Programs, files, and folders**

- [Using programs](#)

- [Working with files and folders](#)
- [Getting started with printing](#)
- [Getting started with Paint](#)

## Internet, e-mail, and networking

- [Getting started with e-mail](#)
- [Understanding security and safe computing](#)
- [Setting up a wireless network](#)

## Pictures and games

- [Working with digital pictures](#)
- [Learn about Windows games](#)

## Help and support

- [Getting help](#)
- [What accessibility features does Windows offer?](#)

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### Windows Media Player Error

You receive an "Error number 80004005" error message when you try to copy an audio CD or add a playlist to Windows Media Player. Or the error [AOL Companion Script Engine \(80004005\)](#). Info from\_ Microsoft KB

#### **SYMPTOMS**

In Microsoft Windows Media Player 7 and Microsoft Windows Media Player 9, you may receive the following error message:

**You have encountered an error, Error number 80004005 sorry no more help is available. Unspecified Error**

You receive this error when you perform one of the following procedures:  
You try to add a playlist to Media Player.  
You try to copy an audio CD by clicking **Copy Music**.  
You try to copy an audio CD by clicking **Copy from CD**

#### **CAUSE**

This error occurs when the following files that are used by Windows Media Player are damaged or corrupted:  
wmplibrary\_v\_0\_12.db

wmplibrary\_v\_0\_12.LRD

## RESOLUTION

To resolve this problem, you must delete the two files listed in the Cause section. Then you must restart Windows Media Player. Starting Windows Media Player will re-create the two files. To delete the files, follow these steps:

1. Quit Windows Media Player.
2. Right-click **Start**, and then click **Explore**.
3. On the **Tools** menu, click **Folder Options**.
4. Click the **View** tab.
5. Click to clear the **Hide protected operating system files (Recommended)** check box.
6. Click **Show Hidden files and folders**, and then click **OK**.
7. Locate the C:\Documents and Settings\All Users\Application Data\Microsoft\Media Index folder
8. Delete the following files: wmplibrary\_v\_0\_12.db and wmplibrary\_v\_0\_12.LRD
9. Start Windows Media Player

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## Windows Key Shortcuts

The Windows key. That key on the keyboard with the Microsoft logo on it.

1. Win key + E Opens an Explorer window
2. Win key + R Opens RUN
3. Win key + Pause Opens System Properties
4. Win key + F Opens Find
5. Win key +CTRL + F Opens Find: Computer
6. Win key + M Minimizes all open windows
7. Win key + Shift M Undo Win key + M
8. Win key + D Toggles minimizes or maximizes all open windows
9. Win key +Tab Cycles through program buttons on taskbar
10. Win key + F1 Opens Windows Help.

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## Windows Key

**Windows Key = Start Menu**

**Holding down the Windows Key and pressing:**

**E = Windows Explorer**

**F = Find or Search Dialog Box**

**M = Minimizes All Open Windows**

**Shift+M = Maximizes All Open Windows**

**R = Run Box**

**Pause/Break = System Properties**

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Windows Explorer's File Detail View

To choose the details that you wish to see in Explorer's file details when you use VIEW-Details.

1. Rightclick Start and click Explore. (if using Win 7 click Open Windows Explore)
2. On the right side of the screen is a listing of files. Rightclick in the title bar of any column to bring up the Options list.
3. Click MORE at the bottom of the list to see even more options.
4. Add a detail by clicking the option you want. Remove a detail by clicking an option that has a check by it.

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### WAVE PLAYER

The Sound Recorder only allows 60 sec of record time. The Wave Player will record several minutes.

(I have not found WAVEPLYR.exe in Win 7)

### WAVE PLAYER

1. Locate the WAVEPLYR.EXE on your computer. Click Start...all programs...accessories...entertainment.Recorder. 2. Click MICROPHONE, a Sound Selection box will pop up with PCM in the box, leave it.
3. Click NAME and select RADIO QUALITY.
4. Click SAVE AS and type .wav in that box. Close the box
5. Click the red RECORD button and begin recording.
6. When recording is complete, click WAVE on the menu bar and select SAVE RECORDING.
7. Locate the folder to which you wish to save it, give it a name and click SAVE.

Note you can create a recorded message, save it as a file, then attach that file to an email and send it along to a friend on a birthday,etc.

Note: After saving the file, it's a good idea to locate the file, rightclick it and select Properties to see just how big the file is...sometimes what seems to be a small file may be actually very big.

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### **Recording with Sound Recorder:**

Again, be sure you have a microphone connected to your computer into which the sound must enter to be recorded.

1. Click start...all programs....Accessories..Entertainment.. Sound Recorder. ( Win 7 doesn't have Entertainment. Sound Recorder is listed under Accessories)
2. Click File and New.
3. Turn on the microphone if it has an on/off switch. Turn up volume
4. Press the red Record button and begin speaking into the microphone.

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### SOUNDS for your computer

There are many sites from which to download free .wav sounds. Go to [www.google.com](http://www.google.com) and search for free .wav files. Download them to your C:\Windows\Media folder and then select which ever you want for a specific SOUND EVENT. To reach the Sound Events,

Click START...SETTINGS...CONTROL PANEL...doubleclick the SOUND icon.

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## Computer Has No Sound

Is there really NO sound or only some events don't have sound. IF no sound anywhere:

1. Check the speaker on/off button. Check that cables from computer to speaker and from speaker to speaker haven't worked loose. Also, check power cable if your speakers have a power plug.
2. Click the sound icon on the bottom taskbar. Make sure there is no check in the MUTE box. Move the slider up if it is at the bottom. Try clicking a sound file. You'll find them in C:\windows\media folder. Try any with a .wav extension. Still no sound??
3. Rightclick the sound icon. Select Volume controls. Make sure none of these have a check in the MUTE box or their sliders are down all the way. If there is a select box, click to select that device. Also, click OPTIONS and make sure there is a check by each of the devices you have. Again, try a sound file. Still no sound??
4. Rightclick sound icon. Select Adjust Audio and be sure the name of your sound device is listed there. Click the Audio tab, if none listed, your sound card may be bad or the driver is corrupt. Rightclick My Computer on the desktop and choose Properties. Click the Hardware tab, and then click Device Manager.
5. Scroll down to Sounds, click the + beside it and you'll see several items listed. Rightclick either one and select Properties. You will see a note in the box stating that it's working correctly....but if you have no sound click TROUBLESHOOTING below.
6. **Click the TROUBLESHOOTING button and it will walk you through the process of finding the problem.**

If only no sound at some events:

1. Click START...SETTINGS...CONTROL PANEL
2. Doubleclick SOUNDS and then Audio if using XP, click Sounds if using Win 98.
3. Make sure there is a .wav sound file selected for each of the events you wish to hear sound on. Click one of the events and press the play triangle to hear the sound.

### When All above fails:

#### SOUND CHECK

If you can't hear CD-ROM audio on your system, play a music-only CD and monitor the output via the front-panel headphone jack. If that works, you know the drive is okay. Next, run a cable from the headphone jack to the line input on the sound card, then adjust the mixer's line level and master level. If that works too, the sound card is also okay and the problem is probably in the separate audio-only link between the CD-ROM drive and the sound card. And remember, the only audio you'll hear from the drive's headphone jack is conventional compact-disc audio.

#### HOW TO ADD OR CHANGE AOL SOUNDS

1. Click on Start..Settings...Control Panel
2. Double-click on Sounds to bring up the computer's Sound EVENTS
3. Scroll down to the AOL Sound Events. Select an event by clicking on it - it will be highlighted.
4. Below it you will see a speaker with an arrow to the right of it, click on arrow and you will hear sound you presently have installed for this event will be demonstrated.
5. If you want to change it to something else, click on Browse, go to C:\Windows\media folder(or other folder where you have stored .wav files) and select another .wav sound there. Preview it and if you like that one better, click Apply.
6. Make all changes you wish, clicking Apply after each selection then click OK.

Note: If you like all these sounds for these events you may SAVE this SCHEME of SOUNDS, name it and if changes are made and you want to return to this Scheme you may do so by selecting the SCHEME and all these sounds will be restored.

*Jmax*

Jmax's Website <http://www.jmaxbits.com/>

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1. For help with a computer problem, put HELP in the subject line and give me info about the computer you're using, if you know it.

2. To view or print Jmax Bits Good Services List in the Villages area, click link [www.jmaxbits.com](http://www.jmaxbits.com)

3. To sign up for the non-computer newsletter, send an email to [VLGSClassifieds@aol.com](mailto:VLGSClassifieds@aol.com). Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.

4. The Villages Computer Club's web page: [Click here: Welcome To The Villages Computer Club](#)

To add your name to the VCC announcements list, send email to [TheVCC-subscribe@yahoogroups.com](mailto:TheVCC-subscribe@yahoogroups.com)

5. Fred Benson's website [www.thevillagescomputerbasics.com](http://www.thevillagescomputerbasics.com)