The Villages Computer Club will meet at 1 p.m. Friday March 23rd at Lake Miona Recreation Center.

There will be a presentation by *Richard Woods - Looking for the best Anti-Virus Program.*

Following the presentation will be refreshments, 50/50, door prizes and a problem-solving session.

If you have a computer problem you can't resolve, fill out the problem report form found at thevillagescomputerclub.com and bring it to the meeting.

You will also find the presentation schedule for 2012 on the web site. Please take a look.

If you have any questions, email Paul Rabenold at TVCC.Pres@gmail.com.

AOL Desktop for Mac 1.7

Posted Nov 2nd 2010 11:00AM by Larry Aasen

We have developed a new version of AOL Desktop for Mac in order to provide you with an improved AOL Mail experience. We highly recommend that you upgrade to AOL Desktop for Mac 1.7 as soon as possible to ensure that you do not experience any interruptions in your ability to send or receive AOL Mail. Please be aware that during your upgrade, you may experience an initial period where your mail loads slowly. Don't fret though - this should only occur once.

http://macblog.aol.com/

AOL Expressions PC Users

Choose your own IM and Buddy List sounds

Along with choosing a Buddy Icon to personalize your IMs, you can choose a personal sound to be played on your Buddy's computer when you send an IM, sign on or sign off from the AOL

service.

Change Your Buddy Sound

You can choose a different personal sound for each screen name on your account.

To change your buddy sound:

- 1. Open the AOL My Expressions window by going to AOL Keyword: My Expressions.
- 2. In the **Buddy Sound** section of the window, click the **Change** button.
- 3. Select a general category from the list on the left.
- 4. Select a sub-category from the list in the middle.
- 5. Select a Buddy Sound from the display on the right.
- 6. Click the **Apply** button, then click the **Close** button.
- 7. Click the **X** button to close the **AIM Expressions** window.

Note: Your buddy must be using AOL 8.0 or higher and have their preferences set to Play other member's AOL sound when they appear on or leave my Buddy List and Play other member's AOL sound when they send me an IM to hear the personal sound you have chosen.

How to log on to Windows XP if you forget your password or your password expires

This article describes how to log on to Windows XP if you forget your password or your password expires and you cannot create a new one.

Note If you have not created a password reset disk, and you have also forgotten the password for all user accounts, you cannot log on to your existing Windows installation for security reasons. This information applies to starting Windows XP typically, to safe mode, and to Recovery Console. In this case, you must perform a "clean" installation of Windows XP, re-create all user accounts, and then reinstall all your programs.

Method 1: Use a password reset disk

If you created a password reset disk for Windows XP, reset your password by using the password reset disk.

For additional information about how to use a password reset disk, click the following article numbers to view the articles in the Microsoft Knowledge Base:

305478 (http://support.microsoft.com/kb/305478/) How to create and use a password reset disk for a computer that is not a domain member in Windows XP

306214 (http://support.microsoft.com/kb/306214/) How to create and use a password reset disk for a computer in a domain in Windows XP

Method 2: Log on as an administrator to reset the password

If you cannot log on to Windows by using a particular user account
(including the Administrator or Computer Administrator accounts),
but you can log on to another account that has administrative
credentials (including the Administrator or Computer Administrator
accounts), follow these steps:

1. Log on to Windows by using the administrator account that has a password that you remember.

Note You cannot log on as usual by using the Administrator or Computer Administrator account to a Windows XP Home Edition-based computer or to a Windows XP Professional-based computer in a workgroup. To log on as the Administrator or Computer Administrator, you must start Windows XP in safe mode. For additional information, see the "Windows XP Home Edition or Windows XP Professional in a workgroup" section.

- 2. Click Start, and then click Run.
- 3. In the Open box, type the following command, and then click OK: control userpasswords2
- 4. Click the user account that you forgot the password for, and then click Reset Password.
- 5. Type a new password in both the New password and the Confirm new password boxes, and then click OK.

Warning If you reset the password for a user account in this manner in Windows XP Professional, the following kinds of information for that user will be no longer available:

- Email messages that are encrypted with the user's public key.
- Internet passwords that are saved on or remembered by the computer
- Any files that the user has encrypted

You should now be able to log on to Windows with the user account and the new password. The following sections provide step-by-step instructions to reset the password for a typical user account in Safe Mode by using the Administrator (or Computer Administrator account.

Windows XP Home Edition or Windows XP Professional in a workgroup

To log on as Administrator and reset the password, follow these steps:

- 1. Restart the computer. After the Power On Self Test (POST), press the F8 key.
- 2. On the Windows Advanced Options menu, use the ARROW keys to select Safe Mode, and then press ENTER
- 3. When you are prompted to select the operating system to start, select Microsoft Windows XP edition (where edition is the edition of Windows XP that is installed), and then press ENTER.
- 4. On the To begin, click your user name screen, click Administrator.
- 5. Type the administrator password, and then press ENTER.

Note In some cases, the Administrator password may be set to a blank password. In this case, do not type a password before you press ENTER.

- 6. Click Yes to acknowledge that Windows is running in safe mode.
- 7. Click Start, and then click Control Panel (or point to Settings, and then click Control Panel).
- 8. Click User Accounts.
- 9. Click the user account whose password you want to change.
- 10. Click Change the Password if you want to keep a password, or click Remove password if you do not want to use a password. If you remove the password, go to step 11.
- 11. Type the new password for the user, and then click Change Password
- 12. Quit the User Accounts tool, and then restart the computer

Windows XP Professional in a domain

To log on as Administrator to reset the password, follow these steps:

1. In the Welcome to Windows dialog box, press CTRL+ALT+DELETE.

2. Type the logon information for the Administrator account, including the password, and then click OK.

Note The Administrator password may be set to a blank password. In this case, do not type a password before you click OK.

- 3. Click Start, click Run, type compmgmt.msc, and then click OK.
- 4. In the Computer Management (Local) box, expand Local Users and Groups.
- 5. Click the Users folder.
- 6. In the right pane of the Computer Management window, rightclick the user account whose password you want to reset, and then click Set Password.
- 7. Click Proceed.
- 8. In the New password box, type the new password for the user account.
- 9. Type the same password in the Confirm password box, and then click OK
- 10. Click OK to acknowledge that the new password has been set.
- 11. Quit the Computer Management snap-in, and then restart the computer

Add Windows Components in Windows XP

You must be logged on as an administrator or a member of the Administrators group in order to complete this procedure. If your computer is connected to a network, network policy settings might also prevent you from completing this procedure.

- 1. Click START...Control Panel....Add/Remove Programs.
- 2. Click the Add/Remove Windows Components button on the left side of the list to bring up the Windows Components Wizard.
- 3. Place a check in the box of the component you wish to add. Follow instructions given. Note: If a check is already in that box, it indicates that component is already installed. If it is installed but not configured, click Configure.

Note: You may be asked for your Microsoft Office CD or the Microsoft Windows XP CD.

Revised 7 10 2006 jmm

To Add or Remove Windows Components:

(Have your install CD ready in case it asks for it) EXAMPLE: To add Accessibility Options

- 1.Click START...Settings...Control Panel....Add/Remove Programs.
- 2.Click the Add Windows Components button on the left side of the screen.
- 3. The Windows Setup box will open (XP). On Win 98 click the Windows Setup tab to open the setup box.
- 4.Click the check box for Accessibility Options. Click Details for other options that can be added. Place a check in any of the boxes listed.
- 5.Click OK, and then follow the instructions on your screen.

When installation is complete, you will be prompted to restart the computer so that the changes can take effect.

Notes:

The Details button is used to display the list of components included in a group of components. A check in a box with a white background indicates all the options have already been selected. A check in a box with a grey background indicates that only some of the options have been selected to be installed. For instance, if there is no Magnifier on your computer, there will be a check in the Accessibility box and the background will be grey. Click details and place a check in the Magnifier box. The Magnifier will be installed and then will be found listed on your START PROGRAMS list under Accessories\Accessibilities.

Setting Up a New Computer

Sites for Downloading Free Programs

File Hippo: All free programs, very easy to deal with http://filehippo.com/

<u>Download.com</u> - more difficult to deal with for free programs, avoiding the paid versions

Ninite.com USE THIS FOR MULTIPLE PROGRAM DOWNLOADS http://ninite.com/ Here you can download 10, 20, more all at once. It installs the programs with the features you probably

Want (install in c drive start menu, no icon in the task bar, etc) in maybe 10-15% of the time it would take

To do it individually.

<u>Google.com</u> to search for any other programs not in file hippo or Ninite (downloads.com is too much trouble)

Steps for a New or Reformatted Hard Drive

1. Uninstall ALL the trial programs on the machine including, Norton, Adobe Reader, Microsoft Office.

At the FREE decrapifier http://www.pcdecrapifier.com/download. Free for personal use. You do

Not have to do this first, but do it soon. INSTALL NONE OF THEM. Better FREE ones.

2. Go to file hippo and download AVG Free Edition Antivirus and Antispyware and install it so you will be

Protected on your next internet steps. (Internet Explorer browser comes with Windows). You'll get the

Rest of the programs from ninite or google (or back to filehippo) Get all the rest you want/need from

Ninite.

3. Download, save, and install Startup Monitor to monitor each new program or update installation and ask

You to OK or deny addition to the task bar on the right (runs 100 percent of the time in the background,

Hogging resources, slowing the computer). You will deny almost of them. You just need security stuff from

This list (AVG). The rest you start up when you want to use them. Startup Monitor is free.

http://www.mlin.net/StartupMonitor.shtml

4. Go to http://ninite.com/ and put a check in each program you want. Do not check Microsoft Office unless

You have already purchased the program , have the key but not the installation disk. You can always

Download it from Microsoft.com also. Open Office is a FREE clone of Office that governments, companies

Universities use because it is free and until Microsoft brought out Office 2007, Open Office was stronger.

You can set the defaults to save in Microsoft Office formats (.doc, .xls, .ppt, etc) so the whole world can

Open it's documents. Microsoft Office 2007 now includes OO formats as an option . I suggest you get

The following and use them by putting a check in the box beside the names.

The red ones are must haves for best practice. The others are nice but optional. Get others if you

Recognize and want to use them. Do not get Ad-Aware and SpyBot. They are not effective.

Malwarebytes is the recommended one. You can always come back to Ninite anytime to get more.

Chrome Google's browser. Fast, easy to use. Everyone needs more than one browser in case

It becomes corrupted so you can get the internet. Firefox and Chrome are the most

Popular and solid.

Firefox Many people's favorite browser. You don't need to have Internet Explorer as your default

Browser unless you so desire

iTunes Apple's free media player. Windows Media Player comes installed in Windows

VLC Plays videos

Paint.net Similar to Photoshop but is not quite as user friendly, I hear. But it's FREE

Picasa Considered the best free photo editing and managing program from Google. Need to store

Photos free on google's picasa.com photo storage.

Infanview Very useful guick photo and clip editing and conversion program.

OpenOffice Equivalent to Microsoft Office. Set the Save defaults to save documents, powerpoint

(presenter), excel (has another name in open office) in Microsoft Office formats.

Foxit THE pdf reader. It is 5mb instead of 50 of Adobe Reader, quicker, easy to use and doesn't

Attract the malware that Adobe Reader does (since "everyone" has Adobe it is a target)

Cutepdf In addition to Primopdf that is not in Ninite, can CREATE pdf files from any document

Malwarebytes Considered the best antimalware program. The free version is manual. You must update it

Before using and run scans yourself every month or so. There is a paid version if you

Want it to run in the background and automatically update.

Flash A must have to view animation and videos on the net

Flash(IE) Must be a version for Internet Explorer.

Java Must have to view on the net

GoogleEarth To see any location in the world

CCleaner Run at least once a week to clean the excess and temporary files. Run the Registry

For a safe registry cleaner. Has an uninstaller, but Revo is better

Revo A program uninstaller. Shows all the programs and uses the program's uninstaller, if one

Came with it. The uniqueness of REVO is that it then presents all the left over bits and pieces

And registry items (there can be thousands). The other uninstallers, including the Windows

Control panel one, leave junk files behind that build up.

Defraggler The best, quickest, most effective free defrager. It actually returns significant usable space.

From the same company as Ccleaner.

NOW, after all that. The local computer repair guru (Jon Townsend) recommends that in addition to

AVG and Malwarebytes, that you download and install FREE **Spyware Blaster**. It works differently from

Other antispyware programs, keeping more from coming in. Keep it updated. http://filehippo.com/download_spywareblaster

Recovery Disk Creator Reset

Most computers desktops nowadays don't ship with any restore CDs any longer. Instead, they create a partition on your C: drive and name it the D: drive(Recovery Disk). Here they load a copy of the data that was loaded at the factory usually 4-9 gigs.

Users are allowed to make a set of Recovery Disks (CDs or DVDs). This is a one-time operation due to licensing agreements with Microsoft. A set of your own Recovery Disks is a welcome security in case any misfortune should befall your computer.

There is a way to reset this one-time limit restriction:

Copy the URL below into browser and click GO

http://www.coderetard.com/2008/08/12/how-to-reset-hp-pavilion-recovery-cd-one-limit-restriction/

- 1. Download the Recovery Reset Patch.
- 2. Extract the contents and run extracted file "ResetRmc.exe". NOTE: This is a very small file that executes very quickly so you may not even detect that it did anything
- 3. Now try to run the Recovery CD/DVD Disc Maker again, the one-time limit restriction will be reset and you should again see the option to create a set of Recovery disks again.

If the computer was restored at any point using Created Recovery Disks this patch will not work. In that instance, the only backup media available for the customer is the D: Recovery Partition. Attempting to run the ResetRmc.exe patch in this instance causes the "Incorrect Password Specified" error message to appear.

Note: Recovery Reset patch download works only for HP computers, so far as I know.

HP Tools and Recovery Disks Created

Most HP Computer comes with a Recovery Program installed on the D:\ drive. Manual instructions also suggests that <u>you</u> create a set of Tools (startup disk) and Recovery Disks and store them in a safe place.

1. Click Start...Programs

- 2. Locate and click PC HELP and Tools
- 3. Follow instructions to create a set of Disks to recover your computer back to factory setup should you have a serious crash.
- 4.
 If you didn't create these disks, then the option should still be available for you in your Start Menu.

HP and Compag Recovery Disks Available at link below

Learn a new word each day!

Heres one to get you started:

Ineptocracy (in-ep-toc'-Ra-cy) - a system of government where the least capable to lead are elected by the least capable of producing, and where the members of society least likely to sustain themselves or succeed, are rewarded with goods and services paid for by the <u>confiscated wealth of a diminishing number of producers.</u>



Jmax's Website http://www.jmaxbits.com/

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

- 1. For help with a computer problem, put <u>HELP</u> in the subject line and give me info about the computer you're using, if you know it.
- 2.To view or print <u>Jmax Bits Good Services List in the Villages area</u>, click link <u>www.jmaxbits.com</u>
- 3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put SUBSCRIBE in the subject line. To send an Ad, place AD in the subject line.
- 4. The Villages Computer Club's web page: Click here: Welcome To The Villages Computer Club

To add your name to the VCC announcements list, send email to The VCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com