

Jmax Bits Newsletter 2 6 2012

The Villages Computer Club will meet at 1 p.m. Friday Feb 10th at Lake Miona Recreation Center.

There will be a presentation by Fred Benson on How to Best Learn Computer Programs.

Following the presentation will be refreshments, 50/50, door prizes and a problem-solving session. If you have a computer problem you can't resolve, fill out the problem report form found at thevillagescomputerclub.com and bring it to the meeting.

Thank you to everyone who joined the club and paid their \$5 membership dues. We all are looking forward to a good year of presentations and workshops.

We always welcome feedback from the club membership. Our membership representatives are Gregoire Robert, Harry Martin and Margot Zoeller.

If you have any questions, email Paul Rabenold at TVCC.Pres@gmail.com.

The Villages Computer Club

On Monday, February 13th, 1:00 PM at Laurel Manor, Art Fenn will lead a meeting on iDevices (iPad, iPhone). It's open to all, so bring your iFriends.

Everyone will have a chance to share their favorite Apps. We will also discuss some operational and connectivity issues.

There will be a Q&A time when you can get all your questions answered.

So if you already own an iDevice or you are thinking of buying one, this meeting is for you.

Paul Rabenold

TVCC.Pres@gmail.com

Heads Up!!! Guys with electronic garage door openers testing in The Villages

Hope this is not happening in your area
This happened **yesterday** morning, on Sayle Street.

Just to let you know, Gwen and I were in the study in the front of our home this morning at 8:27AM and our dogs started barking. Gwen heard the garage door opening and went immediately to the door. When she opened the garage door, she saw a white pick up with lettering on it in the cul de sac going around the circle and as she walked toward the garage door the truck moved very fast to leave. She could only see that the truck had lettering on it but there was no equipment like lawn movers etc that she could see.

I have reported this to Community Watch and also the non emergency number of the sheriffs office at 352-529-1682,

This is the second time our door has been opened in the past two weeks.

Please be on the lookout for a white pickup with lettering on the side of the truck and try to get the name of license plate.

This happened back a month or so ago, there was a car riding around our streets with a garage door opener, seeing which ones opened, we got his plate # and reported it to the police, then one day a garage door was opened and the people were away, so we have started locking the garage from the key pad at night or away for an extended time.

Here are a few additional tips that we think are important for all to know:

1. Sumter Co Sheriff's Dept will send a deputy to your home to do a free safety home inspection. Call 352-689-4600 to schedule. It may take a while....We were on a waiting list for 2 months before the inspection.
2. One thing that the deputy suggested is to tie a knot in the cord of the manual opener on the garage door, so that it cannot be pulled out by a coat hanger and used to open the door even when the lock is on.

3. The manual for the garage door opener should have instructions for changing the pass code that triggers the door to open with the remotes. The instructions are pretty easy to follow. Pick a new unique code (e.g. don't select 1-2-3-4 or 7-7-7-7, etc.) If you don't have the manual, research online to find the correct one for the make & model of opener.

Let's all continue to keep eagle eyes and ears alert at all times and share info (as the Mitchells did today) with everyone when something suspicious occurs!

Subject: Mac Users Dropin Wednesday, February 8th at Paradise Recreation

A friendly reminder that Mac Users Dropin group, a free-wheeling, non structured, open ended gathering for beginners and learners will meet February 8th 2012 at Paradise Rec. Ctr. from 9 till noon. Participants will learn, assist, and experiment with others in a friendly atmosphere. Bring your problems and questions and MUD will clear them up. We cover OS and IOS devices. Thanks to the gurus who always come to help!

Info Tony Cottell 750-4461 acabonack@yahoo.com
www.macusersdropin.com appleclub.com

For the New User

Window Open Pages or Programs Lost

Sometimes you may be working with many Window screens (pages) open at a time. It is easy to find the lost window if you are working with the screens minimized. That is, there will be a single square between the (-) and the (x) at the right top corner of the pages. Minimized screens may be moved up, down or sideways by clicking on the title bar of that page (the blue bar at the time), and holding down the mouse button drag left, right, up or down.

A good feature added to Win 7 is that if you have a doublesquare(maximised) in that top right corner, and you click on the title bar, it automatically changes to a single square (minimized) allowing you to move it up, down or sideways so that you can see the open pages behind the top page.

Click on any bit of a page behind and it immediately comes up front which allows you to work on many windows pages at a time without closing any of them.

If you have more than one program open, you may click on the title of the program shown on the bottom taskbar to bring it up in front of what you were working on. You may return to other open programs by clicking their titles shown on the taskbar.

Rightclick on the program title bar and select Close Window to close the program.

Click the red X at the top of any page to close that page.

Locating a Missing Program, Song, Document, or other file

- 1. Click start**
- 2. Into the search bar type the first few letters of a program, a file name, song title, document or other file.**
- 3. Click Search and Windows will find it for you. If it has been stored in different folders, you may see it listed in several different places.**
- 4. Click the file in the list and it will open.**

Locating a Missing file inside a folder

- 1. Click to open the folder, there may be many subfolders as well.**
- 2. At the top of the folder page is a search bar. Begin typing the name of the file, or words in the file.**
- 3. Click Search and Windows will find the file for you.**

Note:

Files may be sorted in ascending or descending order by clicking the title of the column: NAME, DATE MODIFIED, TYPE OR SIZE

Win 7 Indexing

Win 7 Search doesn't seem to find file that you KNOW are there, you may want to tell Win 7 to rebuild the index. It takes a long time for Windows to rebuild the index so it's a good idea to start it before you go to bed and let your computer do it's work while you sleep.

Caution: Rebuilding the index should NOT be done each time it fails to find a file because it's just possible that maybe you've forgotten the name. Rebuilding the index is for those rare times when Windows just doesn't seem to be able to find anything you command it to find.

1. Click Start...Control Panel and type into Search Indexing Options. It will be listed before you finish typing it's name.
2. Click the Indexing Options icon and select Advanced. You will be given a warning that this takes a long time.
3. Click OK.

Windows will wait until it completes the new index before it deletes the old one.

FAVORITES RENAMED

AOL Favorites

You can rename a Favorite to a more friendly or more easily recognized name.

1. Click FAVORITES on the AOL MENU BAR.
2. From the list of Favorite Places there, right click the one that you would like to rename.
3. Click EDIT. Remove the name and add the NEW NAME.
4. Click OK.

Internet Explorer Favorites

When you select Add Favorite to add a favorite, you get a popup box. This gives you the option to create a folder for this type favorite and give it any name that will be more recognizable for you. Then click add to add the present favorite link. In the future if you add another favorite that is about the same subject, you might want to add it to this same folder.

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ORGANIZE YOUR FAVORITE PLACES

On AOL

Selecting a site to include in your Favorite Places folder is as easy as clicking the heart icon in the top right of your screen and then clicking the Add to Favorites button. So easy, in fact, that you may have a list so long that finding the Favorite Place you want is hard. Creating folders is almost as easy, and it can help you organize your favorites:

1. Choose Favorites + Favorite Places.
2. Click the New button in the Favorite Places dialog box.
3. Click the New Folder radio button.
4. Type a name for your folder.
5. Click OK or press Enter.
6. Back in the Favorite Places dialog box, click and drag the relevant favorite places into your new folder.

Now, whenever you click the Favorites menu, you see the folder you

created, and you should be able to find your favorites much more easily.

You may organize the folders alphabetically by dragging them alphabetically beginning with the folder nearest A and dropping it onto the Favorite Places folder. That first folder will be located at the bottom of the list but as each additional folder is dropped onto Favorite Places, the first one you dropped will end up at the top of the list.

Note: Closing all folders before beginning this process makes it go faster.

Find a particular Favorite link

1. Click Favorites on the AOL menu bar.
2. Scroll down the list of favorites and click to open each yellow folder.
3. Hold down the CTRL key and press the F key to bring up FIND.
4. Type in the name or part of the name of the link you're looking for.
5. Click GO.

Favorites on Internet Explorer are automatically alphabetized for you.

URL Organizer

AOL will import Favorites from MSIE into AOL, but it no longer will export AOL Favorites to MSIE...

The program URL Organizer can import Favorites from AOL into MSIE

Click here: <http://www.tucows.com/preview/193631>

URL Organizer 2 2.4.16 Shareware Software

1. Launch AOL.
2. Click 'Favorites ' button on the AOL menu.
3. Click Manage at the bottom of the Favorites List.
4. Select the 1st option to save AOL favorites to a file on my Computer.
5. Select the folder where you want to save the AOL Favorites file. (I created an AOL Favorites folder in the C:\Documents and Settings\Owner\ My Document folder\AOL Favorites)
6. Give the file a name such as AOL Fav 12 20 11
7. Click 'Save'.

8. In URL Organizer, follow the steps for importing a URL collection. Select the AOL Favorite folder and click the AOL Fav 12 20 11 file you've just saved. The File will be imported to the MSIE Favorites.

Note: I use this as a way to sort my AOL Favorites files from time to time. Once sorted you can open AOL and import the Favorites from MSIE back to AOL.

Move AOL Fav to IE Using URL Organizer

1. Bring up the URL Organizer.
2. Click LIST and then IMPORT (AOL Fav should have the dot)
3. In the Import box, click down arrow and select AOL Favorites
4. In Source box, click and locate the AOL Favorites.pfc that you SAVED in AOL to the desktop or to a folder (I saved mine to my C:\documents and settings\owner\AOL Favorites\AOL Fav and the date) Doubleclick the file.
5. Click IMPORT. You may get a message that you are about to overwrite an existing url LIST FILE. Click OK.
6. A box will come up AOL FAVORITES – URL ORGANIZER. Click List and Export
7. Export URL List box, URL LISTE = AOL Favorites; Export AS Internet Explorer. Output = C:\documents and Settings\Owner\Favorites.
8. Click Export
9. The AOL Fav will be listed in the IE Favorites List. Rightclick anywhere in the list and select Sort by Name. The list will be sorted.
10. Now, reverse the above process to send the sorted favorites back to AOL pfc.



Jmax's Website <http://www.jmaxbits.com/>

Jmax Bits Newsletter is now posted each Monday & Thursday on the website. You have the option for a .pdf or a .rtf file.

1. For help with a computer problem, put **HELP** in the subject line and give me info about the computer you're using, if you know it.

2. To view or print **Jmax Bits Good Services List** in the Villages area, click link www.jmaxbits.com

3. To sign up for the non-computer newsletter, send an email to VLGSClassifieds@aol.com. Put **SUBSCRIBE** in the subject line. To send an Ad, place **AD** in the subject line.

4. The Villages Computer Club's web page: [Click here: Welcome To The Villages Computer Club](#)

To add your name to the VCC announcements list, send email to TheVCC-subscribe@yahoogroups.com

5. Fred Benson's website www.thevillagescomputerbasics.com