

GMail Email to send to a group of contacts without creating a Group

- 1. Click Compose Mail to bring up the email form.**
- 2. Enter something in the Subject Line**
- 3. Click Add BCC.**
- 4. Click Contacts and select the names to which the email is going. Select ALL if you want it to go to all of those in your contacts list, such as when you change your address.**
- 4. Place your own name in the Send box so that you get a copy also.**
- 5. Write message,**
- 6. Click SEND NOW**

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