## DOWNLOADING PROGRAMS FROM WEB

- 1. Click the DOWNLOAD
- 2. A box will pop up, asking if you wish to save to DISK, select this even if the file is too large for a floppy because you will be saving it to your Hard Disk, the C: drive. We recommend, whenever possible to download to the A: drive onto a floppy disk, so you can do a virus scan before bringing it into your hard disk or opening it. However, you may choose to download to a folder on the C: drive directly and we suggest you create a folder and name it ADOWNLOAD as a subfolder to you're my DOCUMENTS folder.

This way, should you need to reinstall the program you've just downloaded, it will be there in the ADOWNLOAD folder.

- 3. Type the name of the download (your choice of name) in the SAVE IN (bottom box) and click SAVE.
- 4. If this is a file that must be installed, just locate the file either on the floppy disk or in the ADOWNLOAD folder and doubleclick it to start the install.

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