## History, Cookies and Temporary Internet Files Cleared

## **Microsoft Internet Explorer**

- 1. Click the big E on your taskbar or desktop to bring up MSIE (Microsoft Internet Explorer). Click Tools and Internet Options.
- 2. Click Delete Cookies, Delete Files and place a check in the box remove offline content.
- 3. Click Clear History
- 4. Click OK

## AOL Quick Clear of History.

Click Edit and click Clear Toolbar History to erase history files.

## AOL Clear Cache, history, cookies and TIF (temporary internet files)

- 1. On AOL click "Settings" on the toolbar.
- 2. Select "Web (Internet) Options."
- 3. Click on "Clear My Footprints."
- 4. Choose the "Select Footprints to Clear" option.

5. Pick the items you want to clear. The box next to each item will fill with a check mark when you have made your choice. Choose from "Browsing History," "Cookies," "Browser Cache," and "Blocked Pop-up List." You can select to erase any or all of these files from your computer. The "Cookies" and "Browser Cache" are the most important files to clear in order to restore your browser to optimal functionality. A description of each file type appears below its name in case you need help understanding the purpose of each file type. This will help you be sure that you don't clear AOL footprints you may want to keep.

6. Choose "Clear the Selected Footprints." Click "Close" and Select "Save."

7. Click the "X" in the upper right corner to close the Settings window.

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Disk Cleanup can also be used to remove many unneeded files:

- 1. Doubleclick MY COMPUTER.
- 2. Rightclick the C: drive and select Properties

**3.** Click Disk Cleanup. It takes a few minutes for the computer to gather the info, so be patient.

4. Select those files you wish to remove.

I do not check the REMOVE DOWNLOADED PROGRAM FILES or the COMPRESS OLD FILES boxes.

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