

## **Scandisk or Error Checking**

Data fragments, bad sectors and other disk anomalies accumulate with surprising speed on a hard drive.

Run ScanDisk's Standard Inspection as part of your computer's monthly maintenance to correct these deficiencies before they become major problems. For Win 98 click Start/Programs/Accessories/System Tools. Occasionally run the Thorough Inspection to look for physical defects on the surface of the drive. ScanDisk will be able to repair many problems.

IF you are running Windows XP, you will not find Scandisk in the System Tools list. Instead,

1. Doubleclick MY COMPUTER and rightclick the letter of the drive you wish to check, usually the C:\ drive
2. Click the Tools tab and select Error-Correcting (Scandisk renamed). You will get a message that it cannot be run now but can be scheduled to run when you restart your computer. Say YES to scheduling the scan. You may restart your computer to run it right away or it will run the next time you restart your computer.

Revised 5/3/2009 JMM