

## Change Icons

Example: Change the icon for the folder AHOLDING TANK from the yellow folder to a box that looks like a storage box.

1. Rightclick Start and click Explore.
2. Scroll up the left column and rightclick the folder AHOLDING TANK.
3. Click Properties.
4. Click Customize.
5. Click Change Icon.
6. Select the icon you wish to use from those presented.
7. Click Apply and OK.

To change the Desktop icons, such as Recycle Bin, etc.

1. Rightclick on a blank area of the desktop.
2. Click Properties.
3. Click Desktop...Customize Desktop
4. Select Change icon, or if you want to change the icon back to the windows default icon, click Restore icon.

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## Icon Change XP

Choosing a new icon for a file or folder.

1. Rightclick the desktop icon or the icon in Explore for a particular file or folder.
2. Select Properties.
3. Click the Change Icon button near the bottom of the box.
4. If only the present icon is shown, browse to locate the windows icon selection.
5. Go to C:\WINDOWS\SYSTEM32\shell32.dll doubleclick to open
6. Doubleclick the icon you would like to use for the file in step #1 above.

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